

GUIDELINES FOR IN-STATE TRAVEL PERMISSION

Policy: Specific written approval for travel within Arizona may be issued to high risk probationers who will be away from their original jurisdiction for more than one reporting period. When travel permits are approved for more than one reporting period, but less than 90 days, the Sending Department has options to contact collateral parties, including the Receiving Department. This policy neither supersedes any department's requirements, nor precludes more stringent requirements.

Procedure: Adult Probation Officers will establish travel permission and outline the use of travel permits during interviews when the Conditions and Regulations of Probation are contracted. The probation officer shall instruct probationers on procedures for requesting travel permission. Exceptions, which may cover travel for employment, for example, shall be address and dealt with according to the individual case needs.

Duties of the Sending Department: When the Sending Department approves travel to another county for more than one reporting period, but less than 90 days, the following options are offered:

- A. The sending probation officer discusses the case with his or her supervisor. The supervisor staffs the case with the Receiving Department's contract supervisor to concur on appropriate case action.
- B. A copy of the Travel Permit may be forwarded to the Receiving Department.
- C. The traveling probationer may be instructed to report in person, with his/her copy of the Travel Permit, to the Receiving Department.
- D. The probationer's employer can be contacted.
- E. The Receiving Department may be requested to make a home visit.

Duty of the Receiving Department to Provide Monthly Report: If the probationer is instructed to report to the Receiving Department, he/she will produce his/her copy of the Travel Permit for identification and verification. The Receiving Department will request that the probationer fill out, date and sign a monthly report form, which will be mailed to the Sending Department.

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General Information: Travel Permission granted by this permit expires on the date shown as the return date. Failure to return on or before the date indicated may be deemed a violation of probation. The probationer shall carry this permit with him/her while outside the State of Arizona. This permit may be rescinded by the issuing department. If rescinded, the probationer must return immediately to the State of Arizona and report to the assigned probation officer immediately upon arrival.

Transfer: If this permit is issued as a result of transfer, the probation officer shall refer to the local departmental policies as they relate to Interstate Transfer. The probationer must remain at the address given unless permission is received in writing from the issuing department authorizing a change of address.

** Waiver of Extradition **

I understand that by signing this document, I waive the right to extradition to the State of Arizona from any jurisdiction, in or outside the United States of America. I hereby agree not to contest any effort made by any jurisdiction to return to the State of Arizona.