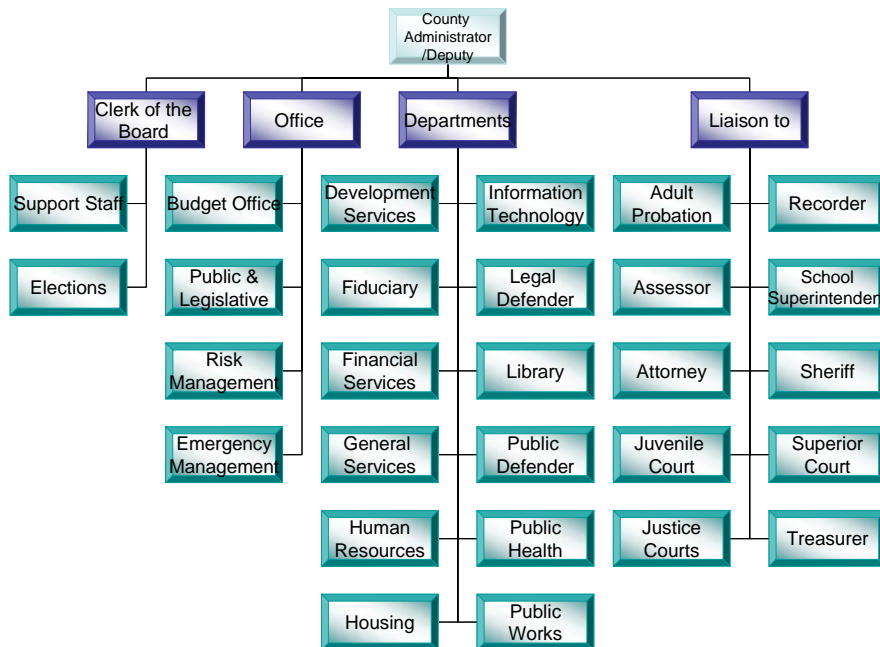


MISSION STATEMENT

To ensure customer satisfaction, make policy recommendations, initiate sound business practices and keep the public well-informed.



The County Administrator is appointed by the Board of Supervisors. The Clerk of the Board manages the Support Staff section. The Clerk is also designated by appointment of the Board of Supervisors.

SERVICES

**Support Staff:** Provides clerical, recordkeeping and research services, preparation of agenda materials for all Board of Supervisors meetings, and provides support services to the County Administrator's office.

**Elections:** Conducts all county, city, school and special district elections; including recruiting and training poll workers, providing necessary equipment and supplies and the tabulation of election results, including early voting; and provides voter education on the use of voting machines.

**Office of Management and Budget (OMB):** Responsible for the preparation of the County's Strategic Plan, coordinating the preparations of the annual County Budget and other management and budget studies.

**Public and Legislative Affairs:** Acts as the primary liaison with the media, as well as, coordinates the development and implementation of the County's legislative agenda, which is directed towards new State and federal legislation. Also, operates Channel 77 with the primary purpose to keep the public informed of County issues and services provided.

**Risk Management:** Develops and administers risk-management and loss-prevention programs, identifies and evaluates insurable risks and structures effective risk management / insurance programs that protect the County's assets.

**Emergency Management:** Responsible for ensuring community disaster preparedness and implementing procedures to protect lives and property. The office maintains a cooperative effort among multiple jurisdictions. Participants include: the City of Yuma Fire and Police departments, Yuma County's Department of Public Works and Sheriff's Office, the State Emergency Management Offices, American Red Cross and many others.

# COUNTY ADMINISTRATOR



## SERVICES (CONCLUDED)

**Other County Departments:** By designation of the County Board of Supervisors, the County Administrator is responsible for several County Departments and acts as liaison for others. Responsible for: Development services, General services, Financial services, Fiduciary, Human resources, Housing, Information technology, Legal defender, Library, Public defender, Public health and Public works. Liaison to: Assessor, Attorney, Juvenile court, Justice court, Recorder, School Superintendent, Sheriff, Superior court and Treasurer.

## STRATEGIC PLAN PERFORMANCE

### Performance Measure Actuals & Benchmarks - County Administrator

The following measures are departmental priorities identified in the County-wide Strategic Plan:

Department Goal:	Actual	Current	Benchmarks		
Measure:	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012

#### Administration:

To provide easy access to County departments, records & services.					
% of all County ordinances codified into one document.	0%	0%	50%	100%	100%

#### Clerk of the Board:

To continuously search out ways to improve efficiency and reduce taxpayer costs.					
% of follow-up actions completed within an average # of business days	9 days	9 days	7 days	5 days	5 days
Average # of hours it takes to create/prepare an agenda	N/A	60 hrs	50 hrs	40 hrs	40 hrs

#### Elections:

Residents of Yuma County recognize the importance of voting.					
% in Yuma County & statewide average	N/A	12%	11%	10%	9%
Taxpayers agree that Election services & voting are accessible and convenient.					
% of residents agreeing with statements about the ease of voting	78%	78%	80%	82%	83%

### Performance Measure Actuals & Benchmarks - County Administrator

The following measures are departmental priorities identified in the County-wide Strategic Plan:

Department Goal:	Actual	Current	Benchmarks		
Measure:	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012

#### Emergency Management:

To ensure Yuma County emergency preparedness.					
% of employees who are NIMS compliant	N/A	65%	70%	75%	80%
To ensure Yuma County emergency preparedness.					
% of time participants are successful in completing training exercise objectives	N/A	N/A	70%	75%	80%

#### Legislative & Public Affairs

That residents be familiar with the services provided by their County government.					
% of residents satisfied with the quality of the County website	48%	48%	50%	52%	54%
% of residents satisfied with the programming on Channel 77.	38%	38%	40%	42%	44%

To keep County department heads and elected officials informed.

% of customers expressing satisfaction with Legislative Agenda Services					
	48%	48%	50%	52%	54%
% of customers expressing satisfaction with Public Affairs services					
	84%	84%	86%	88%	90%

#### Management & Budget

To provide comprehensive budget services.					
% of customers who rate the annual Budget Preparation services as good/excellent	86%	87%	90%	92%	95%

To provide timely publishing of monthly, quarterly and annual reports to ensure usefulness.

% of monthly, quarterly & annual budgetary reports published later than 30 days past month end reporting date					
	0%	0%	50%	75%	100%

#### Risk Management:

To eliminate avoidable injuries to employees.					
developed evacuation plans, performed fire drills & have all employees attend fire/life safety training					
	0.5	33%	66%	100%	100%

To minimize losses of and damage to County equipment and property by eliminating avoidable hazards and exposures.

% of employees who have completed driver training.					
	4%	4%	14%	24%	34%



## EXPECTATIONS

### CLERK OF THE BOARD OF SUPERVISORS:

- **Provide easy access to County department records and services:**

County Strategic Goal: County Resources.

Objective: Increase the % of County Ordinances codified into one document.

Status: No County Ordinances are currently codified under a uniform system.

Strategy: Replace all separate ordinance documents with standardized and modern language; and implement a process to codify new ordinances as they are passed by the Board of Supervisors.

- **Improve the efficiency and reduce taxpayer cost for meeting agendas, materials and services:**

County Strategic Goal: County Resources.

Objective: Reduce the turnaround time for processes resulting from Board of Supervisor (Board) action to 7 business days and increase the % of processes completed within 5 business days.

Status: The current deadline is 9 business days after the date of the Board meeting.

Strategy: Review the current standard operating procedures and update to reduce preparation times for Board action follow-up and provide training on standard operating procedures and methods.

### CLERK OF THE BOARD OF SUPERVISORS (Cont):

- **Improve the efficiency and reduce taxpayer cost for meeting agendas, materials and services:**

County Strategic Goal: County Resources.

Objective: Reduce the average agenda creation/preparation time to 40 hours.

Status: An estimated 60 man hours are required to prepare each regular session agenda.

Strategy: Review the current standard operating procedures and update to reduce standard creation/preparation times and develop training modules on agenda creation, writing documentation and other processes.

### ELECTIONS:

- **Provide election services at a reasonable cost per registered voter:**

County Strategic Goal: County Resources.

Objective: Develop (in conjunction with Finance) and maintain a per unit cost for services associated with the conduct of County-wide special and contracted elections.

Status: The 2008 General Election cost \$633 per unit.

Initiative: Assess the electoral processes and improve efficiency and upgrade technology as appropriate.

- **To have the residents of Yuma County recognize the importance of voting:**

County Strategic Goal: Public Awareness, Trust and participation.

Objective: Reduce the disparity between voter turnout in Yuma County and the statewide average to 11% during FY09/10.

Status: The November 2008 General Election resulted in a 12% disparity.

Strategy: Increase voter outreach and update the Elections web page as part of the County website re-design project.

## EXPECTATIONS (CONTINUED)

### ELECTIONS (Cont):

#### ○ **Customer Satisfaction:**

County Strategic Goal: Customer Satisfaction.

Objective: By the next survey, to have 80% or more of residents agree that election services and voting are accessible and convenient.

Status: The 2007 resident survey showed 78% agreed.

Strategy: Regularly maintain and upgrade technology as needed and continue to seek out alternative funding.

### EMERGENCY MANAGEMENT:

#### ○ **Ensure Yuma County emergency preparedness:**

County Strategic Goal: Community Health, Safety and Well-being.

Objective: Increase the % of employees in compliance with the U.S. Department of Homeland Security National Incident Management System (NIMS) training requirements.

Status: Currently, 65% are in compliance.

Strategy: Provide the community with more Incident Command System courses.

#### ○ **Ensure Yuma County emergency preparedness:**

County Strategic Goal: Community Health, Safety and Well-being.

Objective: Increase the success rate of participants in training exercises.

Status: The current status is not yet available.

Strategy: Conduct operations and discussion based on exercise, including: drills, seminars, Functional Exercises and Full Scale Exercises.

### EMERGENCY MANAGEMENT (Cont):

#### ○ **To have interoperable communications readiness of Emergency Support Functions:**

County Strategic Goal: Community Health, Safety and Well-being.

Objective: Increase the % of staff trained for interoperability.

Status: Currently, less than 1% of personnel are trained.

Strategy: Provide personnel with communications training.

### OFFICE OF MANAGEMENT AND BUDGET:

#### ○ **Provide comprehensive budget services:**

County Strategic Goal: Customer Satisfaction.

Objective: By the next survey, to have 90% or more of customer's rate the annual budget preparation services as good or excellent.

Status: The 2008 internal survey showed 86.7% rated the services as good or excellent.

Strategy: Provide personnel with communications training.

#### ○ **Provide timely publishing of monthly, quarterly and annual reports to ensure usefulness:**

County Strategic Goal: County Resources.

Objective: Publish monthly, quarterly and annual budgetary reports no later than 30 days past month end reporting date.

Status: The quarterly report last published for the second quarter of FY07/08.

Strategy: Develop a streamlined process for publishing a monthly financial report; simplify and enhance the quarterly reports; and initiate publication of annual status reports.



## EXPECTATIONS (CONTINUED)

### **PUBLIC AND LEGISLATIVE AFFAIRS (Cont):**

- **To keep County department heads and elected officials informed:**

County Strategic Goal: Customer Satisfaction.

Objective: By the next survey, to have 76% or more of customers who rate their overall satisfaction with the Legislative Agenda as excellent or good.

Status: The 2008 internal survey showed 76.6% rated the agenda as excellent or good.

Strategy: Coordination with County departments to identify legislative needs; promotion of the County's legislative agenda with statewide associations; and increase communications to department heads and elected officials on current legislative issues.

- **To keep County department heads and elected officials informed:**

County Strategic Goal: Customer Satisfaction.

Objective: By the next survey, to have 84% or more of customers who rate their overall satisfaction with Public Affairs services as excellent or good.

Status: The 2008 internal survey showed 84.2% rated the services as excellent or good.

Strategy: Continue to broadcast Board of Supervisors meetings; production of The County Line; coordination and access to public programming; and re-design of the County's website to include district/department web pages.

### **RISK MANAGEMENT:**

- **To eliminate avoidable injuries to employees:**

County Strategic Goal: County Resources and Community Health, Safety and Well-being.

Objective: Increase the number of departments that are in compliance with the Risk Management Policy requiring that they have developed evacuation plans, regularly perform fire drills and have all employees attend fire/life safety training.

Status: Approximately 33% of departments are in compliance.

Strategy: Assist departments in the development and implementation of evacuation plans and increase awareness through regular reminders in newsletters.

- **Minimize losses of and damage to County equipment and property by eliminating avoidable hazards and exposures:**

County Strategic Goal: County Resources and Community Health, Safety and Well-being.

Objective: Improve driving habits of all employees and correct unsafe driving habits that have resulted in loss to the County.

Status: Approximately 4% of employees have completed driver training.

Strategy: Offer one training per week (two employees per class) for a total of 8 employees per month.



## INITIATIVES NEW FOR 2010

### Administration:

- Codify County ordinances into one document.

### Emergency Management:

- Increase the percentage of employees in compliance with National Incident Management System (NIMS) training requirements.
- Increase success rate of participants in training exercises
- Increase the percentage of staff trained in interoperability

## INITIATIVES PRIOR YEAR STATUS

This was a continuation budget last fiscal year. There were no major new initiatives, programs or additional resources.

## STAFFING LEVELS

### Authorized Positions by Major Function

	2006-07	2007-08	2008-09	2009-10
Administrator and Deputy	1.00	2.00	2.00	2.00
Support Staff	9.00	8.80	9.88	9.88
Elections	2.00	2.20	2.12	2.12
Management & Budget	3.00	2.00	2.00	2.00
Public & Legislative Affairs	3.00	3.00	3.00	3.00
Risk Management	2.00	2.00	2.00	2.00
Emergency Management	2.00	2.00	2.00	2.00
<b>Total</b>	<b>22.00</b>	<b>22.00</b>	<b>23.00</b>	<b>23.00</b>

### Authorized Positions by Funding Source

	2006-07	2007-08	2008-09	2009-10
General fund	20.00	20.00	21.00	21.00
Internal service funds	2.00	2.00	2.00	2.00
<b>Total</b>	<b>22.00</b>	<b>22.00</b>	<b>23.00</b>	<b>23.00</b>

There is no change in staffing for fiscal year 2009-10.

All positions are considered regular employees. Generally, grants do not fund administrative offices on an on-going basis. The Internal service fund supports the risk management function and is charged out to departments based on claims.





# COUNTY ADMINISTRATOR

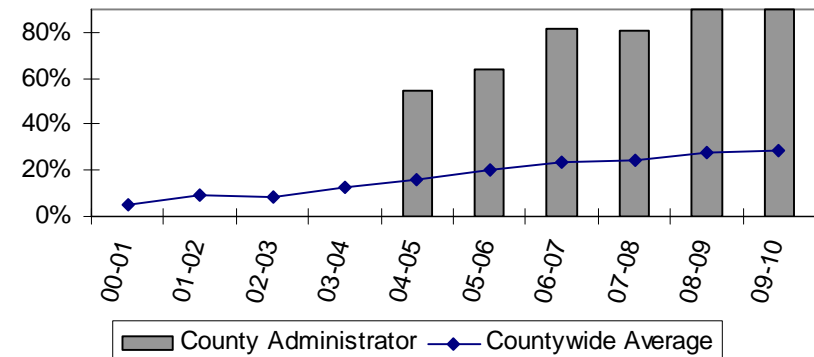
## STAFFING LEVELS (CONCLUDED)

### Authorized Positions by Classification

	2006-07	2007-08	2008-09	2009-10
County Administrator	1.00	1.00	1.00	1.00
Deputy County Admin / Budget Dir	1.00	1.00	1.00	1.00
Public Relations Director	1.00	1.00	1.00	1.00
Emergency Management Mngr	1.00	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	1.00
Webmaster	0.00	0.00	1.00	1.00
Risk Manager	1.00	1.00	1.00	1.00
Clerk of the Board	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00
Television Multimedia Manager	1.00	1.00	1.00	1.00
Safety Program Specialist	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	2.00	2.00	2.00
Elections Coordinator	1.00	1.00	1.00	1.00
Cablecast Producer I	1.00	1.00	1.00	1.00
Office Specialist III	1.00	1.00	1.00	1.00
Financial Assistant	1.00	1.00	1.00	1.00
Office Specialist II	1.00	1.00	1.00	1.00
Office Specialist I	1.00	1.00	1.00	1.00
Elections Technician	1.00	1.00	1.00	1.00
Clerk II	2.00	2.00	2.00	2.00
<b>Total</b>	<b>22.00</b>	<b>22.00</b>	<b>23.00</b>	<b>23.00</b>

### County Administrator's Growth in Positions Compared to FY00 Base Yr. - All Funds

(No agency changes in years without gray bars)



The County Administrator's Office staffing levels have increased 76.9% since fiscal year 1999/00. This is higher than the "County average" of 28.8%. The Department had 11.0 positions in 1999-00. In fiscal year 2004/05, Risk Management's 1.0 position was transferred to this office and in 2006/07 Emergency Management's 2.0 positions were transferred in and the Risk Management Safety Program Specialist position was added. In fiscal year 2008-09, the Webmaster position was transferred to the County Administrator's Office. The staffing level also includes Elections' 2.12 positions.

# COUNTY ADMINISTRATOR



## FUNDING LEVELS

The County Administrator's **OFFICE** budget consists of all functions of the County Administrator Department that are not reported in the next four (4) pages. This office is funded 100% by general resources.

**Revenue:** General Fund support is at the level needed for General Fund expenditures.

**Personnel:** There is no substantial change for this Fiscal Year.

**Supplies and services:** The net decrease is primarily due to decreases in Legal Notices, Contract Costs, and Electricity.

**Capital outlay:** There is no capital outlay budgeted this fiscal year.

County Administrator	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Budget 2009-10	% Change
<b>Sources</b>						
General Revenue	\$ 1,183,344	\$ 1,007,480	\$ 1,351,724	\$ 1,217,986	\$ 1,237,680	-8.44%
Special Revenue	-	-	-	-	-	N/A
Balance Forward	-	-	-	-	-	N/A
<b>Total Sources</b>	<b>1,183,344</b>	<b>1,007,480</b>	<b>1,351,724</b>	<b>1,217,986</b>	<b>1,237,680</b>	<b>-8.44%</b>
<b>Uses</b>						
Personnel	913,277	891,544	1,165,508	1,061,001	1,127,471	-3.26%
Supplies & Services	238,903	106,767	186,216	156,985	110,209	-40.82%
Capital Outlay	31,164	9,169	-	-	-	N/A
Debt Service	-	-	-	-	-	N/A
Reserves & Contingencies	-	-	-	-	-	N/A
Transfers In & Out	-	-	-	-	-	N/A
<b>Total Uses</b>	<b>\$ 1,183,344</b>	<b>\$ 1,007,480</b>	<b>\$ 1,351,724</b>	<b>\$ 1,217,986</b>	<b>\$ 1,237,680</b>	<b>-8.44%</b>
Other Restricted	\$ -	\$ -	\$ -	\$ -	\$ -	N/A





## FUNDING LEVELS (CONTINUED)

The **CHANNEL 77** budget is funded primarily through cable franchise fees. Unspent budget authority is carried forward to the next fiscal year and is used for equipment, other contingencies or emergency equipment failure.

**Revenue:** There is no substantial change for this Fiscal Year.

**Personnel:** The net decrease from the FY08/09 budget is primarily due to shifts in personnel funding allocations.

**Supplies and services:** The net increase is primarily due to Translating & Interpreting, Contract Costs, and Maintenance Equipment Repair & Maintenance Services.

**Capital outlay:** The net increase is due to Communications Equipment.

<b>Channel 77</b>	<b>Actual 2006-07</b>	<b>Actual 2007-08</b>	<b>Budget 2008-09</b>	<b>Estimate 2008-09</b>	<b>Budget 2009-10</b>	<b>% Change</b>
<b>Sources</b>						
General Revenue	\$ -	\$ -	\$ 23,337	\$ -	\$ -	-100.00%
Franchise Fees	\$ 172,333	\$ 181,123	\$ 186,000	\$ 182,747	\$ 186,000	
Special Revenue	-	-	-	-	-	N/A
Balance Forward	83,355	77,863	65,527	70,405	64,993	-0.81%
<b>Total Sources</b>	<b>255,688</b>	<b>258,986</b>	<b>274,864</b>	<b>253,152</b>	<b>250,993</b>	<b>-8.68%</b>
<b>Uses</b>						
Personnel	132,242	131,534	161,033	135,596	139,917	-13.11%
Supplies & Services	45,583	36,949	40,695	40,263	51,483	26.51%
Capital Outlay	-	20,098	18,668	12,300	45,000	141.05%
Debt Service	-	-	-	-	-	N/A
Reserves & Contingencies	-	-	54,468	-	14,593	-73.21%
Transfers In & Out	-	-	-	-	-	N/A
<b>Total Uses</b>	<b>\$ 177,825</b>	<b>\$ 188,581</b>	<b>\$ 274,864</b>	<b>\$ 188,159</b>	<b>\$ 250,993</b>	<b>-8.68%</b>
Other Restricted	\$ 77,863	\$ 70,405	\$ -	\$ 64,993	\$ -	N/A

# COUNTY ADMINISTRATOR



## FUNDING LEVELS (CONTINUED)

The **Elections** operating budget is primarily funded by general resources as well as Special Revenue in the form of State Grants.

**Revenue:** General Fund support is at the level needed for General Fund expenditures. The net decrease in Special Revenue is the result of anticipated decreases in State Grants.

**Personnel:** The net decrease is primarily due to reduced Temporary Employee and Overtime budgets in a non-presidential election year.

**Supplies and services:** The net decrease is primarily due to non-presidential election year reductions for Poll Workers and Consulting Services.

**Capital outlay:** There is no capital outlay budgeted this year.

<b>Elections</b>	<b>Actual 2006-07</b>	<b>Actual 2007-08</b>	<b>Budget 2008-09</b>	<b>Estimate 2008-09</b>	<b>Budget 2009-10</b>	<b>% Change</b>
<b>Sources</b>						
General Revenue	\$ 460,595	\$ 330,054	\$ 464,743	\$ 455,229	\$ 351,436	-24.38%
Special Revenue	2,370	350	5,300	9,621	5,000	-5.66%
Balance Forward	5,702	8,072	8,431	3,052	-	-100.00%
<b>Total Sources</b>	<b>468,667</b>	<b>338,476</b>	<b>478,474</b>	<b>467,902</b>	<b>356,436</b>	<b>-25.51%</b>
<b>Uses</b>						
Personnel	185,968	122,403	151,553	148,655	135,929	-10.31%
Supplies & Services	274,627	203,181	318,190	319,247	220,507	-30.70%
Capital Outlay	-	9,840	8,731	-	-	-100.00%
Debt Service	-	-	-	-	-	N/A
Reserves & Contingencies	-	-	-	-	-	N/A
Transfers In & Out	-	-	-	-	-	N/A
<b>Total Uses</b>	<b>\$ 460,595</b>	<b>\$ 335,424</b>	<b>\$ 478,474</b>	<b>\$ 467,902</b>	<b>\$ 356,436</b>	<b>-25.51%</b>
Other Restricted	\$ 8,072	\$ 3,052	\$ -	\$ -	\$ -	N/A



# COUNTY ADMINISTRATOR

## FUNDING LEVELS (CONTINUED)

The **EMERGENCY MANAGEMENT** operating budget is funded by general resources and augmented by federal and state grants to perform specific projects and activities.

**Revenue:** General Fund support is at the level needed for General Fund expenditures. The net increase in Special Revenue is the result of anticipated increases in Federal Grants.

**Personnel:** There are no significant changes for this Fiscal Year.

**Supplies and services:** General Fund Supplies & Services expenditures remain consistent with last Fiscal Year. Training and Contract costs account for the largest portion of the increase in the grant-funded special revenue budget.

**Capital outlay:** There is no capital outlay budgeted for this Fiscal Year.

<b>Emergency Management</b>	<b>Actual 2006-07</b>	<b>Actual 2007-08</b>	<b>Budget 2008-09</b>	<b>Estimate 2008-09</b>	<b>Budget 2009-10</b>	<b>% Change</b>
<b>Sources</b>						
General Revenue	\$ 153,949	\$ 126,781	\$ 148,966	\$ 145,262	\$ 150,369	0.94%
Special Revenue	-	204,945	192,266	57,591	447,560	132.78%
Balance Forward	-	(99,792)	-	(2,761)	32,830	N/A
<b>Total Sources</b>	<b>153,949</b>	<b>231,934</b>	<b>341,232</b>	<b>200,092</b>	<b>630,759</b>	<b>84.85%</b>
<b>Uses</b>						
Personnel	115,578	104,729	126,076	123,093	127,453	1.09%
Supplies & Services	138,163	129,966	215,156	44,169	468,477	117.74%
Capital Outlay	-	-	-	-	-	N/A
Debt Service	-	-	-	-	-	N/A
Reserves & Contingencies	-	-	-	-	34,829	N/A
Transfers In & Out	-	-	-	-	-	N/A
<b>Total Uses</b>	<b>\$ 253,741</b>	<b>\$ 234,695</b>	<b>\$ 341,232</b>	<b>\$ 167,262</b>	<b>\$ 630,759</b>	<b>84.85%</b>
Other Restricted	\$ (99,792)	\$ (2,761)	\$ -	\$ 32,830	\$ -	N/A

# COUNTY ADMINISTRATOR



## FUNDING LEVELS (CONCLUDED)

Previously, **RISK MANAGEMENT** was set-up as a quasi-internal service fund that charged out settled claims. This fiscal year, a self-insurance fund for liability will be established where Risk Management can charge premiums and operate as a true internal service fund. The new fund will operate similar to the existing internal service fund for worker's compensation and will add greater incentive and accountability in the effort to minimize future losses.

**Revenue:** The revenue reflected below is comprised of the carry-forward for the current Risk Management special revenue fund. The carry-forward for this fiscal year will be used to start the internal service fund for self-insurance.

**Personnel:** Personnel is reflected in the internal service fund line items, there is no substantial change.

**Supplies and services:** The Supplies & Services identified below represent the budget for the establishment of the internal service fund. There is corresponding revenue identified in the internal service fund line items.

Supplies & Services for the new fund are reflected in the internal service fund line items—there is no substantial change.

**Capital outlay:** There is no capital outlay budgeted this year.

<b>Risk Management</b>	<b>Actual 2006-07</b>	<b>Actual 2007-08</b>	<b>Budget 2008-09</b>	<b>Estimate 2008-09</b>	<b>Budget 2009-10</b>	<b>% Change</b>
<b>Sources</b>						
General Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Special Revenue	521,593	742,247	1,343,411	434,498	-	-100.00%
Balance Forward	800,831	807,753	496,624	463,748	781,202	57.30%
<b>Total Sources</b>	<b>1,322,424</b>	<b>1,550,000</b>	<b>1,840,035</b>	<b>898,246</b>	<b>781,202</b>	<b>-57.54%</b>
<b>Uses</b>						
Personnel	126,465	145,901	152,362	152,913	-	-100.00%
Supplies & Services	388,206	606,710	1,203,282	279,740	781,202	-35.08%
Capital Outlay	-	18,032	-	-	-	N/A
Debt Service	-	-	-	-	-	N/A
Reserves & Contingencies	-	-	800,000	-	-	-100.00%
Transfers In & Out	-	315,609	(315,609)	(315,609)	-	-100.00%
<b>Total Uses</b>	<b>\$ 514,671</b>	<b>\$ 1,086,252</b>	<b>\$ 1,840,035</b>	<b>\$ 117,044</b>	<b>\$ 781,202</b>	<b>-57.54%</b>
Other Restricted	\$ 807,753	\$ 463,748	\$ -	\$ 781,202	\$ -	N/A