



Yuma County Local Emergency Planning Committee

Minutes of the Meeting April 14, 2010

PRESENT:

Chief Gary August, Rural Metro Fire Department
Robert Barocio, Yuma Proving Grounds
Mike Erfert, Yuma Fire Department
Chairman Greg Ferguson, Yuma County Board of Supervisors
Manuel Hernandez, City of Yuma Utilities Department
Jessica Hackwell for Mark Hutsell, Yuma Regional Medical Center
Gary Koehn, Kinder Morgan Energy Partners
Chief Jack McArthur, Yuma Fire Department
Major Leon Wilmot for Sheriff Ralph Ogden
Warren Quirk, Excel Group / WORC Center
Gretchen Robinson, Emergency Operations Manager
Captain Joseph Roerink, AZ Department of Corrections
Ema Lea Shoop, citizen at large

ABSENT:

Michael Callahan, Gowan Milling
Tim Beeler, MCAS Yuma
Chief Paul DeAnda, Somerton-Cocopah Fire Department
Jeff Denman, Yuma Area Safety Council
Ernesto Elias, Army Corps of Engineers
Earl Hamilton, MCAS Disaster Preparedness
Major Ken Hewett, Arizona Department of Corrections
Marc Holyfield, Arizona Western College
Mack Luckie, Yuma Metropolitan Planning Organization
Gary McCauley, El Paso Natural Gas
Chris Nossaman, Sun Country Restoration
Rick Reyes, Sellers Petroleum
Tony Rivera, Yuma Proving Grounds
Michelle Smith, Yuma County Public Health District
Captain Mark Stroh, Yuma Fire Department
Councilman Jerry Stuart, City of Yuma County
Chief Keith Titus, Wellton Police Department

GUESTS:

Jill Dale, US Bureau of Reclamation
Chris Wallis, US Bureau of Reclamation
Steve Calderon, ADEQ

I. CALL TO ORDER:

In the absence of Chairman Michael Callahan, Major Leon Wilmot, representing Sheriff Ralph Ogden, called the meeting to order at 1006 hours in the Board of Supervisors auditorium at 198 So. Main Street, Yuma AZ.

II. INTRODUCTION:

Members and guests present introduced themselves.

III. MINUTES:

Upon motion by Gary Koehn, with second by Chief Jack McArthur, the minutes of the meeting held 10 February 2010 were approved as distributed.

IV. GRANT STATUS:

Gretchen Robinson reported on two grants recently received.

- a. The HMEP award in the amount of \$1,500 will be used for LEPC plan review.
- b. The ERF award in the amount of \$22,965 will be divided among the four applications as follows:

San Luis Fire Department	\$6,949.95
Somerton/Cocopah Fire Department	\$3,150.14
Yuma Fire Department	\$5,556.95
Wellton Fire Department	\$7,307.95

V. MEMBERSHIP STATUS

- a. Several housekeeping issues to bring the records held at the Arizona Emergency Response Commission current with the local records were acted upon in one motion. Upon motion of Chief Jack McArthur, with second by Warren Quirk, the following actions were approved unanimously.

Accept membership of:

Ema Lea Shoop, Group IV
Jeff Denman, Group IV
Gretchen Robinson, Group II

Accept resignations of:

Sharon Register, AWC, Group V
Jeremy McCall, City of Yuma, Group V
Luis Miranda, Yuma County, Group II

Removed for cause:

Mack Luckie, YMPO, Group II
Eddie Mendez, City of Somerton, Group V
Jim Miller, Yuma County, Group II
DJ Shippet, Rinker Materials, Group V
Michael Sundwall, AZ Department of Corrections, Group II

Renewal of memberships:

Chief Paul DeAnda, Group II
Michelle Smith, Group II

At this time Gretchen Robinson introduced Major Leon Wilmot who has applied for membership as an approved alternate for Sheriff Ogden. His application will be considered at the 9 June 2010 meeting.

6. New Business

a. Amendments to the Committee Rules (Section 8.01)

Update Committee Rules Section 2.03 to reflect change in Administrative Office location and contact information.

Upon motion by Ema Lea Shoop, with second by Gary Koehn, the motion carried unanimously.

b. Notification to the LEPC re YPG spill 3/12/10

Gretchen Robinson informed the LEPC of a 3500 gallon spill of aviation fuel at the YPG post. The fuel was contained entirely on site and remediation work was done by the US Army Corps of Engineers.

c. Presentation from US Bureau of Reclamation re Desalt Start Up, possible action re same

Ms. Jill Dale, Environmental Manager for the US Bureau of Reclamation, made a brief presentation to the LEPC regarding the impending start up of the Desalting Plant on May 3, 2010. She answered several questions from LEPC membership regarding safety concerns, storage of chlorine, transport of chlorine, etc. The

start up operation will run for 18 months and will have 365 operational days during that time. Mr. Chris Wallis, Information Officer for the Bureau, was also present and responded. Ms. Dale can be reached via e-mail at jdale@usbr.gov or via telephone at 343-8127.

- d. Approve LEPC dates for 2011, second Thursday alternate months.

February 10, 2011	April 14, 2011
June 9, 2011	August 11, 2011
October 13, 2011	December 8, 2011

Upon motion by Mike Erfert, with second by Manny Hernandez, the motion carried unanimously.

7. Chair Status Report

Mr. Callahan was not present to make a report.

8. Public Comment on the LEPC Emergency Response Plan

- a. **Develop a plan to review**
- b. **Possible formation of Plan Review Subcommittee**

Gretchen distributed a handout called the LEPC Crosswalk and a copy of the LEPC plan review. She requested input from staff regarding how to address the areas that needed attention. The LEPC had concerns regarding the following items:

- Item 14 Conduct Public Warning (re spills, incidents)
- Item 22 Communications with Public (as in use of PIO)
- Item 24 Finance (as it pertains to recovery of costs)
- Item 29 References (what sources are available to us)

Upon motion of Chief Jack McArthur with second by Mike Erfert, a plan review committee will be formed and will include first responders, Office of Emergency Management, MCAS and other appropriate jurisdictions. Gretchen to send out inquiries requesting participation in this committee.

9. Lower Colorado River Plan – return of documents

Gretchen requested any additional information for the Lower Colorado River Plan.

10. Good of the Order/Announcements

11. Call to the Public

No one from the public answered the call.

12. Adjourn

Being no further business to come before the committee, the meeting was adjourned at 1130 hours.

Next meeting is scheduled for Thursday, June 9, 2011 at the Yuma County Board of Supervisors, 198 So. Main Street, Yuma, AZ.

Gretchen Robinson

Gretchen Robinson
Yuma County Office of Emergency Management