

# PASOS PARA REGISTRARSE EN LAS ALERTAS DE GRABACIÓN

Manténgase informado cuando se registren documentos a su nombre o al de su empresa.

Visite: <https://yumacountyaz-web.tylerhost.net/web>

- En el contenido del **Aviso de responsabilidad (Disclaimer)**, haga clic en **“I Accept”**(Acepto).



Yuma County Recorder  
Records Public Access



Please log in

## Disclaimer Content

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I Accept

- Luego seleccione la pestaña **“Recording Alert”** (Alerta de Grabación).



## Recording Alert

Register for email notifications when documents are recorded in your name to avoid being the victim of property fraud.

- Haga clic en el botón “Sign Up” (Registrarse).

**Subscribe to Fraud Notify Alerts**

Welcome to Self Service Recording Alerts!

We have moved to an updated version of Recording Alerts. In order to view/edit your existing alerts, please "Sign Up" with your previous email to retrieve your alerts.

Recording Alerts is a simple way to help you prevent from being the victim of property fraud. Register your name and when a document is recorded with your name on it you will be notified via email. This gives you early warning of property fraud being committed in your name.

To change your alerts or unsubscribe enter your email address that you have already signed up with.

Once you have signed up a confirmation email will be sent to your email address.

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- Ingrese la información requerida marcada con\*, luego haga clic en “Submit” (Enviar).

**User Registration Instructions**

You must first become a registered user in order to purchase a subscription. After you register the subscription options will appear.

Fields with \* are required.

**Add Account Details**

UserID \*

Email Address \*

Password \*

Confirm Password \*

**Profile Information**

First Name \*

Last Name \*

Phone Number \*

Company

**Mailing Address**

Mailing Address \*

Address 1 \*

Address 2

City \*  State \*  Zip \*

**Billing Address**

Same as Mailing Address

**Recibirá un correo electrónico con un enlace para activar su cuenta.**

**Después podrá iniciar sesión para agregar alertas.**

- Agregue los nombres de personas o empresas y haga clic en **“Add Alert”** (Agregar alerta).

The screenshot shows a web interface for adding recording alerts. At the top, a blue header contains the text "Add Recording Alerts". Below this, there is a form with a dropdown menu on the left set to "Individual". To the right of the dropdown is a text input field containing the name "DOE JOHN". A blue mouse cursor is pointing at the text input field. To the right of the input field is a trash icon. Below the input field and trash icon is a button labeled "+ Refine my Alert". At the bottom right of the form, there is a button labeled "Add Alert" which is circled in blue.

- Una vez que haya ingresado todos los nombres individuales o de empresaS, haga clic en **“Save”**(Guardar).

The screenshot displays a web interface for managing recording alerts. It is divided into two main sections: 'Add Recording Alerts' on the left and 'My Alerts' on the right. The 'Add Recording Alerts' section includes a dropdown menu currently set to 'Individual', a search input field, and a '+ Refine my Alert' button. Below these is an 'Add Alert' button. The 'My Alerts' section lists five individual names: 'DOE JOHN', 'DOE JOHN A', 'DOE JOHN ALEXANDER', 'DOE JOHN TRUST', and 'JOHN DOE TRUST'. Each name has a pencil icon for editing and a trash can icon for deletion. At the bottom of the interface is a blue navigation bar with a 'Back' button on the left, a timestamp 'Last Saved: Mon Sep 15 12:31:38 | 07 2025' in the center, and a 'Save' button on the right, which is highlighted with a blue circle.

***A partir de ahora, recibirá alertas por correo electrónico cuando se registre un documento con el nombre del individuo o de la empresa que ingresó.***

- ***Importante: Recuerde su ID de usuario y contraseña para futuros ingresos o actualizaciones.***

### **Preguntas:**

**Recorder's Office**

**Phone:** (928)-373-6020

**Email:** [Recorder@yumacountyaz.gov](mailto:Recorder@yumacountyaz.gov)

# RECORDING ALERT SIGN-UP STEPS

Stay informed when documents are recorded under your name or business.

- Visit: <https://yumacountyaz-web.tylerhost.net/web>

- For the Disclaimer content, click on **“I Accept”**

The screenshot shows the website header with the Yuma County Recorder logo and navigation icons for Log in, Home, and cart. The main content area is titled "Disclaimer Content" and contains the following text:

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At the bottom of the disclaimer content, there is a button labeled "I Accept" which is circled in blue.

- Then select the **“Recording Alert”** tab.

The screenshot shows a tab labeled "Recording Alert" with a shield icon containing a person silhouette. Below the tab, the text reads: "Register for email notifications when documents are recorded in your name to avoid being the victim of property fraud." A blue arrow points to the "Recording Alert" tab.

- Select the “Sign Up” button.

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- Enter the required \* information, then click “Submit.”

**User Registration Instructions**

You must first become a registered user in order to purchase a subscription. After you register the subscription options will appear.

Fields with \* are required.

**Add Account Details**

UserID \*

Email Address \*

Password \*

Confirm Password \*

**Profile Information**

First Name \*

Last Name \*

Phone Number \*

Company

**Mailing Address**

Mailing Address \*

Address 1 \*

Address 2

City \*  State \*  Zip \*

**Billing Address**

Same as Mailing Address.

- You will receive an email with a link to activate your account. Now you can log in to [Add Alerts](#)

- Add individual or business names, then click “Add Alert.”

The screenshot displays the 'Add Recording Alerts' interface. At the top, there is a blue header with the text 'Add Recording Alerts'. Below the header, there is a dropdown menu with 'Individual' selected, a text input field containing 'DOE JOHN', and a trash icon. A blue mouse cursor is pointing at the dropdown menu. To the right of the input field is a button labeled '+ Refine my Alert'. At the bottom right of the interface, there is a button labeled 'Add Alert' which is circled in blue.

- Once you enter all your individual/company name options, click **“Save.”**

The screenshot shows a web application interface for managing recording alerts. It features a 'Back' button on the left and a 'Save' button on the right, which is highlighted with a blue circle. The 'Save' button is located in the bottom right corner of the interface. The interface also displays a 'Last Saved' timestamp: 'Mon Sep 15 12:31:38 EDT 2025'.

- *You'll now receive email alerts when a document is recorded under the individual/company name you entered.*

- **Important:** Remember your **User ID** and **Password** for future logins or updates.

## Questions:

### Recorder's Office

Phone: (928)-373-6020

Email: [Recorder@yumacountyaz.gov](mailto:Recorder@yumacountyaz.gov)