YUMA COUNTY BOARD OF SUPERVISORS
198 S. Main Street, Yuma, Arizona 85364

REQUEST FOR PUBLIC RECORDS (RFPR)

REQUESTING PARTY

Name: _____ (*Please print*) **Date requested: _____**

Business Name (if applicable)_____

Address: _____ City, State & Zip _____

Phone: _____ Email: _____

DESCRIPTION OF REQUEST: (Please be specific)

_____
_____
_____
_____

Additional information (if applicable):

☐ Date of Board Meeting when action was taken: _____ (If date is unknown, provide an approximate year or timeframe)

☐ Date other activity occurred: _____ *(Describe the activity below.)*

☐ Election Information ☐ Election date/year, if known: _____

☐ Employment Information: Current Employee [ ] Yes [ ] No

Other information or description of activity regarding records being requested that will assist in filling the request:

_____
_____

Is this request for a commercial purpose as defined by A.R.S. §39-121.03? [ ] Yes* [ ] No

*If yes, please provide a statement setting forth the commercial purpose:

_____
_____

Verified Statement: I agree that the public records will not be transmitted or sold to any other person for a commercial purpose, unless indicated above.

Signature: _____

How would you like to receive the records? ☐ Email ☐ Paper Copy* ☐ CD ($3) ☐ Other: _____

*Cost of copies per sheet:
B/W @ $.25 (8.5x11); @ $.50 (8.5x14); @ $.75 (11x17)
Color @ $.50 (8.5x11); @ $.75 (8.5x14); @ $1.00 (11x17)

Email all records requests to Yuma County CLERK of THE BOARD:
desiree.gunderman@yumacountyaz.gov and copy RecordsCentral@yumacountyaz.gov

FOR COUNTY USE ONLY:

If there is a cost, has the requester been notified? [ ] Yes [ ] No [ ] N/A

Date notified: _____ Total cost: _____

COMMENTS, if any:

_____

Request Type: _____ (A) for Auditor; (D) for Department; (G) for General Public

Date fulfilled: _____

Staff Initials _____