



**Yuma County LEPC
One City Plaza
PO Box 13013
Yuma, AZ 85366-3013**

**YUMA COUNTY
Local Emergency Planning Committee
June 10, 2009**

PRESENT: Gary August, Rural Metro Fire Department
Michael Callahan, Gowan Milling, Vice-Chairman of LEPC
Greg Ferguson, Chairman of the Board of Supervisors, Yuma County
Manuel Hernandez, City of Yuma
Mark Holyfield, Arizona Western College
Mark Hutsell, Yuma Regional Medical Center
Gary Koehn, Kinder Morgan Energy Partners
Chief Jack McArthur, Yuma Fire Department
Gary McCauley, El Paso Natural Gas
Jim Miller, Yuma County Health Department
Luis Miranda, Yuma County Emergency Management
Chris Nossaman, Sun Country Restoration
Sheriff Ralph Ogden, Yuma County Sheriff's Office
Tony Rivera, Yuma Providing Grounds
Councilwoman Ema Lea Shoop, City of Yuma
Captain Joe Roerink, AZ Department of Corrections

ABSENT: Robert Barocio, Yuma Proving Grounds
Chief Paul DeAnda, Somerton/Cocopah Fire Department
Jeff Denman, Yuma Area Safety Council
Ernesto Elias, US Army Corps of Engineers
Captain Dustin Fields, City of Yuma Fire Department
Earl Hamilton, MCAS Yuma
Mack Luckie, YMPO
Warren Quirk, The Excel Group
Rick Reyes, Sellers Petroleum
Katheryn Shaffer, Indian Health Service
DJ Shippet, Rinker Materials
Michelle Smith, Yuma County Health Department
Captain Mark Stroh, City of Yuma Fire Department
Chief Keith Titus, Wellton Police Department

GUESTS: Gary Verquer and Billy Gatlin, El Paso Natural Gas
Chief Mark Rivera, Wellton Fire Department

David Rodriguez, Wellton Fire Department
Jessica Hackwell, Yuma Regional Medical Center
Gretchen Thomas, Yuma County Sheriff's Office

I. CALL TO ORDER: Vice Chairman Michael Callahan called the meeting to order at 1005 hours in Room 190 of One City Plaza, Yuma, AZ.

II. INTRODUCTIONS: Members and guests present introduced themselves.

III. MINUTES: Upon motion by Greg Ferguson with second by Jim Miller, the minutes of the April 8, 2009 meeting of the Local Emergency Planning Committee were approved as amended to correct the listing of GYC to GYEDC – Greater Yuma Economic Development Corporation. Motion carried unanimously.

IV. MEMBERSHIP STATUS: The application to renew the membership of Mr. Gary August of the Rural Metro Fire Department came before the committee. Upon motion of Chief McArthur with second by Sheriff Ogden, the renewal membership of Gary August was unanimously accepted.

V. CHAIR STATUS REPORT:

- a. **Strategic Plan:** Luis Miranda provided the LEPC with an update on the objectives accomplished in the LEPC Strategic Plan. To date, evaluation of the website is completed, brochures have been drafted and the LEPC Resource Directory has been completed. A few hard copies of the Resource Directory will be available, most will be written to a CD and made available.
- b. **LEPC Brochures:** Mr. Miranda asked the membership to review the LEPC brochures circulated at the table. Thanks to Manny Hernandez for his hard work on the graphics. Several questions from the membership included requests for additional information such as

- How the information would be distributed
- Whether this information was available on a website
- Possibility of providing a link to EPA or to the LEPC website
- Whether the Tier 2 reporting facilities were listed
- Information on how to join the LEPC

Following discussion, Mr. Miranda noted that the brochures would be mass mailed to all Tier 2 facilities required to report, pursuant to lists on file with the County Office of Emergency Management. All members present agreed that this type of a brochure could stimulate some interest by private companies to join and participate in the LEPC.

VI. PUBLIC COMMENTS AND REVIEW OF LEPC EMERGENCY RESPONSE PLAN (ERP): Joe Roerink of the Arizona Department of Corrections reported to the committee on the activities to update the LEPC Response Plan. Joe and Robert Barocio serve as our representatives of the LEPC Planning Committee.

- a. First meeting was held in May 12th, next meeting is tomorrow June 11th. It is hoped that all reviews and modifications of the LEPC Response Plan will be complete by July 31, 2009.
- b. Gap analysis is currently underway to identify our accomplishments and deficiencies.
- c. Chief McArthur clarified for the committee that the LEPC Response Plan is under review by a grant funded by AZSERC. He offered fire department staff to assist Joe in compiling the information to complete our portion and insure compliance by the deadline of July 31st.

Discussion was held among the committee members that this is an opportunity for non-government entities to participate in plan development. Contact Lou Miranda if you would like to assist. The committee thanked both Joe Roerink and Robert Barocio for their assistance.

VII. GOOD OF THE ORDER/ANNOUNCEMENTS: Ema Lea Shoop asked the committee to seize an opportunity to take action when it arises. For example, earlier in the meeting Mr. Miranda asked for a motion to approve the LEPC brochure and mail out. Although several changes were suggested, the committee declined to make any formal action. Discussion followed and Ms. Shoop made a motion to approve the brochure to be printed, with several additions to include an invitation letter that highlights the requirements for reporting, and how to participate in LEPC activities. The motion was seconded by Greg Ferguson, and approved by the committee.

During the discussion following the motion, it was suggested that an individualized cover letter transmit the brochure to each recipient, outlining the benefits of membership, listing the requirements of Tier 2 reporting and listing the facilities required to report. Motion carried.

Mr. Miranda announced that the next meeting of LEPC would be held at the Yuma Proving Grounds Emergency Operations Center (EOC). Mr. Tony Rivera will provide driving instructions and directions to Mr. Miranda for distribution to the LEPC. Please consider the following if attending the next LEPC meeting at YPG on August 12th:

- AZ Drivers License required to enter post
- Vehicle registration and proof of insurance required
- Vehicles subject to random searches upon entrance to post
- Parking is limited
- Allow 1 hour (45 minutes drive time and 15 minutes at the gate)

A small chemical tabletop exercise (TTX) will be held that day as part of our overall plan to train and educate membership.

Jim Miller will be retiring at the end of June – he will encourage County Health Department personnel to continue membership in the LEPC.

Sheriff Ogden suggested that both City Channel 73 and County Channel 77 could be used to educate the public about membership and requirements of LEPC. Mr. Miranda has plans for a presentation and will be meeting with Public Information officials to discuss implementation.

VIII. CALL TO THE PUBLIC: No one answered the call to the public.

IX. NEXT MEETING: for Next meeting is August 12th at the U.S. Army Yuma Proving Grounds (YPG).

X. ADJOURN: Upon motion by Chief McArthur with second by Gary Koehn, the meeting of the Yuma County LEPC adjourned at 1050 hours. Next meeting is August 12th at YPG.