

FINANCIAL SERVICES DEPARTMENT



Gilberto Villegas, Jr.
Chief Financial Officer
Czarina Gallegos
Deputy Chief Financial Officer

Accountability, Integrity, Innovation, Teamwork

Grant Administrative Approval

This form is to be used as a checklist of documents that the Financial Services Department requires so as to (1) provide the appropriate oversight of grant funding and, (2) have all documents available for the Yuma County annual audit.

The following documents are for record keeping purposes.

<u>Document</u>	<u>Title/Contract No.</u>
() Grant Review Form (GRF)	_____
() Agreement/Contract	_____
() Intergovernmental Agreement	_____
() Other (please specify)	_____

Additional documents included (please list) _____

Please sign and date.

Grants Auditor Review: _____
 County Attorney Review (if needed): _____
 Finance Director Review: _____
 County Administrator Review: _____

Signed documents returned to the department by: _____