

YUMA COUNTY BOARD OF SUPERVISORS REQUEST FOR PUBLIC RECORDS (RFPR)

•ALL YELLOW Areas Section 1a-1d: Requester fills out. (Give Dates When Applicable)

(1) DESCRIPTION OF REQUEST: (Be Specific)	
(1a):	<input type="checkbox"/> Date of Board of Supervisors' Meeting when action was taken ●: _____ <input type="checkbox"/> Agenda Item #, if known: _____ ● <input type="checkbox"/> If date is unknown, provide an approximate date or timeframe: _____ <input type="checkbox"/> Date other activity occurred: _____ (Describe the activity in Section 1b below.) <input type="checkbox"/> Election Information <input type="checkbox"/> Election date, if known: _____
(1b):	<input type="checkbox"/> Other information or description of activity regarding records being requested that will assist in filling the request: 1
(1c):	<input type="checkbox"/> Is this request for a commercial purpose? [] Yes* [] No *If yes, please provide a statement setting forth the commercial purpose. (A.R.S. §39-121.03).
(1d):	<input type="checkbox"/> REQUESTING PARTY: Date requested: _____ *Document type requested: <input type="checkbox"/> Paper <input type="checkbox"/> CD <input type="checkbox"/> DVD <input type="checkbox"/> Other: _____ Name: _____ <i>Please print</i> Business Name (if applicable) _____ Address: _____ City, State & Zip _____ Phone: _____ Fax: _____ Email: _____ Requesting Party Signature: _____

*Please be advised that copying fees apply: Black & white per page: 8.5"x11", \$.25; 8.5"x14", \$.50; 11"x17" \$.75.
Color per page: 8.5"x11", \$.50; 8.5"x14", \$.75; 11"x17", \$1.00. Documents on CD each: \$3.00; Recordings on DVD each: \$18.00.

- Submit current employee personnel records requests to Yuma County HUMAN RESOURCES.
- Submit past employee personnel records requests to Yuma County CLERK of BOARD'S RECORDS SECRETARY.
- Submit all other records requests to Yuma County CLERK of BOARD'S RECORDS SECRETARY.

(2): COUNTY ADMINISTRATION STAFF fills out #2a through 2d):	
(2a):	If there is a cost, has the individual been apprised? [] Yes [] No [] N/A
(2b):	COMMENTS, if any:
(2c) Staff's Initials: _____	(2d) Requester Type _____ *Column (2d): Insert: A for Auditor; D for Department; G for General Public