



YUMA COUNTY BOARD OF SUPERVISORS  
RESOLUTION NO. 06-10

A RESOLUTION ADOPTING THE YUMA COUNTY BOARD OF SUPERVISORS' POLICY FOR SCHEDULING REGULAR & SPECIAL SESSIONS, PUBLIC HEARINGS, RETREATS & WORK SESSIONS.

History: Adopted by the Yuma County Board of Supervisors on February 22, 2006, Item #22. ID #0601

- WHEREAS: Pursuant to Arizona's Open Meeting Law, Arizona Revised Statutes (A.R.S.) §§38-431 to 38-431.09, all meetings of the Board of Supervisors will be conducted openly and notices and agendas provided for such meetings will contain such information as is reasonably necessary to inform the public of the matters to be discussed or decided, and;
- WHEREAS: It is the intent of the Yuma County Board of Supervisors to maximize public access to the governmental process, and;
- WHEREAS: The policy stated herein incorporates a policy adopted August 16, 1999 relating to retreats, thereby eliminating the need for this previously adopted policy; and
- WHEREAS: The policy stated herein reaffirms Resolution No. 90-27, adopted May 21, 1990, and discloses pursuant to A.R.S §38-431.(A)(2) that all notices of public meetings of the Board of Supervisors and all special and improvement districts directed by the Board of Supervisors shall be posted at the Yuma County Administration Building, 198 South Main Street, Yuma, Arizona.

NOW, THEREFORE, BE IT RESOLVED, that the Yuma County Board of Supervisors hereby adopts the Yuma County Board of Supervisors' Policy for Scheduling Regular and Special Sessions, Public Hearings, and Retreats / Work Sessions, as follows:

1. REGULAR SESSIONS
  - a. Regular Sessions will be conducted bi-monthly on the first and third Monday of each month. All Regular Sessions will begin at 9:00 a.m., unless otherwise properly noticed and posted.
  - b. When the date of the Regular Session conflicts with a recognized County holiday, it will be rescheduled to the Wednesday immediately following the Monday holiday, unless otherwise properly noticed and posted.
2. REGULAR SESSIONS -- PUBLIC HEARINGS

- a. A public hearing is defined as a properly noticed and advertised meeting wherein the governing body accepts, either in writing or verbally, the testimony, comments, opinions of the general public prior to taking legal action on a particular matter.
- b. Public hearings for matters determined by the Chairman to be routine or administrative in nature will be heard during the morning portion of the Regular Session beginning at 9:00 a.m., unless otherwise properly posted and noticed.
- c. Public hearings for matters anticipated to generate extraordinary public interest will be scheduled to be heard at a Special Session pursuant to Section 3.a below, unless otherwise properly posted and noticed. (*Example: i.e. taxing issues, special district establishment, fines and fees schedules, rezoning matters that require a super majority (4/5) of the Board for approval, etc.*)
- d. Public Hearings for rezoning matters will be scheduled for the afternoon portion of the Regular Session beginning at 1:30 p.m., unless otherwise properly posted and noticed.
- e. Matters requiring Board action to authorize and set a public hearing date will be left to the discretion of the Board of Supervisors and included as part of the official action for that item.

### 3. SPECIAL SESSIONS

The Chairman of the Board of Supervisors may schedule a Special Session as deemed necessary and appropriate, with at least 24 hours advance notice to the Board and to the general public.

- a. Special Session Public Hearings for matters anticipated to generate extraordinary public interest will be scheduled for the second Wednesday of each month beginning at 6:00 p.m., unless otherwise properly noticed and posted.

### 4. SPECIAL SESSION - SEMI-ANNUAL RETREAT

Semi-annual Board retreats will be held as follows: September for review of customer service survey results and the County's Strategic Plan and January for financial forecast, budget preparation discussions and others matters as appropriate. The specific date and time of each retreat shall be determined by the Chairman and shall be properly noticed and posted.

BE IT FURTHER RESOLVED that the separate policy adopted August 16, 1999 is hereby repealed; and

BE IT FURTHER RESOLVED that Resolution No. 90-27 adopted May 21, 1990 is hereby reaffirmed.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2006.

\_\_\_\_\_  
CASEY PROCHASKA, Chairman of the Board

ATTEST:

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SUE STALLWORTH, Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
County Attorney

/cpi:  
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