



**Yuma County, Arizona**  
**DEPARTMENT OF DEVELOPMENT SERVICES**  
2351 West 26<sup>th</sup> Street, Yuma, Arizona 85364  
Phone: (928) 817-5000  
Fax: (928) 817-5020

**TEMPORARY USE PERMIT – 4-H/FFA sanctioned projects**

**1. Application**

To apply for a Temporary Use Permit the property owner or his/her designated agent must complete a Temporary Use Permit application and submit the application to the County Planning and Zoning Division at 2351 W. 26<sup>th</sup> Street.

**2. Fees**

A non-refundable fee is required at the time the application is submitted. The fee is \$20.00 for each request.

**3. Scaled Site Plan**

A site plan must be submitted with the application. The application will not be accepted without the site plan, and the site plan must be drawn to scale, showing all pertinent information.

**4. Review of Permit**

The review period normally takes a minimum of one (1) week, which includes review of the application by the Environmental Health Section and Planning & Zoning Division. The case planner will take a copy of the application with a cover memorandum attached to it to the Environmental Program Manager. The cover memo will request a review of the application by the Environmental Program Manager within five (5) days.

**5. Notification of Applicant**

After review of the application is complete, the case planner will notify the applicant in writing that the permit has been either approved or denied. The application and a copy of the approval/denial letter will be placed in the parcel file folder. The case planner will also send a copy of the approval/denial letter to Zoning Enforcement Section if the application is the result of zoning enforcement action.

**6. Expiration of permit.**

The case planner shall notify the zoning enforcement section upon expiration of any temporary use permit to insure compliance with the temporary use permit regulations



YUMA COUNTY

OFFICE USE ONLY

PLANNING AND ZONING APPLICATION FORM

ONLY FOR UNINCORPORATED AREA OF YUMA COUNTY, ARIZONA

CASE NO.

Case number input lines

PROPERTY OWNER(S):

NAME, PHONE #, MAILING ADDRESS, FAX#, E-MAIL fields for property owner

AGENT (IF ANY)

NAME (please print), PHONE #, MAILING ADDRESS, FAX#, E-MAIL fields for agent

Assessor's Parcel Number(s):

LEGAL DESCRIPTION: SEC TWP RNG

Acreage: (gross net)

CURRENT ZONING PROPOSED ZONING:

CURRENT LAND USE DESIGNATION:

PROPOSED LAND USE DESIGNATION:

PLANNING AREA:

INTENDED USE:

TYPE OF APPLICATION:

- Resoning, Special Use Permit, Minor Amendment, Major Amendment, Variance, Interpretation, Land Division Permit, Temporary Use Permit, Temporary Use Permit - 4-H/FFA, Temporary Special Use Permit, Commission Initiative

ZONING ORDINANCE SECTION # FOR INTERPRETATION:

ATTACH EXPLANATION OF REQUESTED INTERPRETATION

OFFICE USE ONLY

Date Received:

Accepted by:

Fee Paid: \$

The applicant agrees to cooperate with planning staff in completing necessary site visits for preparation of reports, information and to post zoning notices all in accordance with Arizona Revised Statutes.

Signed this day of 20

Signature lines

Signature(s) of Property Owner(s) or Legal Agent

## MINIMUM SITE PLAN REQUIREMENTS

- Applicant name
- Physical location; address and Assessor's Parcel Number
- Lot dimensions
- North Arrow
- Scale (Standard engineering scale preferred (i.e., 1"=20', 1" =50', etc.)
- Existing and proposed improvements; buildings, structures, pools, water well, septic with leach lines) fences, walls, drainage/retention basins
- Physical limitation; drainage basins, canals, irrigation laterals, steep slopes (\_\_\_%), washes
- Access; current and proposed
- Parking
- Distances from existing and proposed structures to property lines.
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