



NON-DEPARTMENTAL



Susan Thorpe,
County
Administrator

Non-Departmental is a group of accounts not specifically related to a particular department or function. Therefore, there is no mission statement.

MAJOR FUNCTION

Non-Departmental is a grouping of accounts that are Countywide in nature, not conveniently assignable to any one department. There are certain insurance costs, utility costs and contract costs for organizations providing services compatible with the County's mission statement. Workforce Innovation and Opportunities Act (WIOA), reserves, and contingencies are also budgeted here.

AUTHORIZED FULL TIME EQUIVALENT

Authorized Positions by Classification				
	2013-14	2014-15	2015-16	2016-17
Budget Director/Deputy County Administrator	0.000	0.000	0.000	0.000
HR Director/Deputy County Administrator	0.000	0.000	0.000	0.000
Deputy County Administrator	0.000	0.000	0.000	0.000
Computer Support Specialist	0.000	1.000	0.000	0.000
Total	0.000	1.000	0.000	0.000

The department has no staffing changes for fiscal year 2016-17.

OPERATIONAL SET-ASIDES

Operational Set-Asides:

Description	2016 Adopted	2017 Adopted	Change
Personnel			
On-Call Duty Pay	\$5,000	\$0	(\$5,000)
Underfills, Position & Misc	70,000	155,000	85,000
Supplies and Services:			
Accounting & Auditing	4,500	0	(4,500)
EDP System Support	5,900	20,172	14,272
Legal Services	225,000	295,000	70,000
Medical & Mental Health	224,000	400,000	176,000
Miscellaneous Expenses	2,500	17,500	15,000
Moving Expenses	10,000	10,000	0
Postage	1,500	1,500	0
Printing	10,000	2,500	(7,500)
Training	10,000	10,000	0
Transcribing/Translating	105,000	80,000	(25,000)
Travel	25,000	25,000	0
Utilities	0	9,200	9,200
Witness fees	166,895	80,000	(86,895)
Total Operational Set-asides	\$865,295	\$1,105,872	\$240,577



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RESERVES AND CONTINGENCIES & NON-PROFIT ALLOCATIONS

Reserves & Contingencies:

Description	2016 Adopted	2017 Adopted	Change
Contingencies & Reserves			
Reserves	\$8,354,123	\$12,951,830	\$4,597,707
Contingencies	250,000	500,000	250,000
Total Reserves & Contingencies	\$8,604,123	\$13,451,830	\$4,847,707

Non-Profit Allocations:

Description	2016 Adopted	2017 Adopted	Change
Organizations or programs requesting support:			
Crossroads Mission	\$20,000	\$20,000	\$0
Greater Yuma Economic Development Corporation	118,450	120,000	1,550
University of Arizona Cooperative Extension	117,966	120,232	2,266
Greater Yuma Port Authority	50,000	50,000	0
City Contract for 911 Administration	38,000	35,000	-3,000
Grand Total	\$344,416	\$345,232	\$816

2017 ANNUAL BUDGET

Revenue: General Fund support is at the level needed for General Fund expenditures plus Reserves & Contingencies.

Personnel: The net personnel increase is in the Salaries & Wages line item.

Supplies and Services: The net decrease is the result of reductions in operational set-asides in numerous line items to include Mental Health Services, Witness Fees and Other Purchased Services.

Capital Outlay: There is no Capital Outlay budgeted this fiscal year.

Non-Departmental	Actual 2013-14	Actual 2014-15	Budget 2015-16	Estimate 2015-16	Budget 2016-17	% Change
Sources						
General Revenue	\$ 1,883,140	\$ 1,202,557	\$ 11,598,327	\$ 2,495,470	\$ 16,074,933	38.60%
Special Revenue	-	-	-	-	-	-
Balance Forward	-	-	-	-	-	-
Total Sources	\$ 1,883,140	\$ 1,202,557	\$ 11,598,327	\$ 2,495,470	\$ 16,074,933	38.60%
Uses						
Personnel	33,338	66,765	145,500	75,000	230,000	58.08%
Supplies & Services	1,798,915	1,135,792	2,848,704	2,420,470	2,369,103	-16.84%
Capital Outlay	29,934	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Reserves & Contingencies	-	-	8,604,123	-	13,451,830	56.34%
Total Uses	\$ 1,862,187	\$ 1,202,557	\$ 11,598,327	\$ 2,495,470	\$ 16,050,933	38.39%
Other Sources & Uses						
Transfers In	-	-	-	-	-	-
Transfers Out	(20,953)	-	-	-	(24,000)	-
Total Other Sources & Uses	\$ (20,953)	\$ -	\$ -	\$ -	\$ (24,000)	-
Other Restricted	\$ -	\$ -	\$ -	\$ -	\$ -	-



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2017 ANNUAL BUDGET-(Concluded)

All revenue for the **WORKFORCE INNOVATION AND OPPORTUNITIES ACT** (WIOA) budget is provided by federal and state grants. The County contracts with Yuma Private Industry Council (YPIC) to provide all services under WIOA.

Revenue: The Special Revenue budget reflects the current projected revenue for FY16/17.

Personnel: None. Due to the contractual relationship between the County and YPIC, the County recognizes payments to YPIC as “contractual”. Personnel costs associated with WIOA are recorded as Personnel expenditures in YPIC financial statements.

Supplies and Services: The budget has been increased to reflect projected revenue.

Capital Outlay: There is no Capital Outlay budget this fiscal year.

Workforce Innovation and Opportunities Act (WIOA)	Actual	Actual	Budget	Estimate	Budget	%
	2013-14	2014-15	2015-16	2015-16	2016-17	Change
Sources						
General Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	-
Special Revenue	4,198,836	4,902,513	5,968,207	6,631,209	4,572,323	-23.39%
Balance Forward	36,555	31,793	31,793	37,049	1,913,478	5918.55%
Total Sources	\$ 4,235,391	\$ 4,934,306	\$ 6,000,000	\$ 6,668,258	\$ 6,485,801	8.10%
Uses						
Personnel	-	-	-	-	-	-
Supplies & Services	4,203,598	4,897,257	5,968,207	4,754,780	6,448,752	8.05%
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Reserves & Contingencies	-	-	31,793	-	37,049	16.53%
Total Uses	\$ 4,203,598	\$ 4,897,257	\$ 6,000,000	\$ 4,754,780	\$ 6,485,801	8.10%
Other Sources & Uses						
Transfers In	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-
Total Other Sources & Uses	\$ -	-				
Other Restricted	\$ 31,793	\$ 37,049	\$ -	\$ 1,913,478	\$ -	-



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