



# CAPITAL IMPROVEMENT PLAN

## Capital Improvement Project Request Form (CIPFRM) (\$50,000+)

**Department:** General Services    **CIP #:** 2.9802    **Asset Type:**     Additional     Replacement  
**Project Title:** Miscellaneous Renovation Projects  
**Justification:** \_\_\_\_\_    **Expected Completion Date:** March-15

This funding will be used to complete various projects needed to either safeguard equipment, correct deficiencies, or improve performance. The individual projects are listed on the attached sheet, in priority. In addition, the projected 10 years building needs are also attached for information.

### Project Funding

Revenue Sources	Total Project Sources	Rev thru FY 15		carry over avail. For FY 16	BRT rec'd new rev FY 16	BRT total sources FY 16	est rev FY 17	est rev FY 18	est rev FY 19	est rev FY 20
1 <b>General Fund (revolving Fund)</b>	\$ 134,500	\$ 100,000		\$ -	\$ 114,004	\$ 114,004	\$ -	\$ -	\$ -	\$ -
2	-					-				
3	-					-				
<b>Total:</b>	<b>\$ 134,500</b>	<b>\$ 100,000</b>		<b>\$ -</b>	<b>\$ 114,004</b>	<b>\$ 114,004</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### Project Expenditures

Uses	Total Project Cost	cumulative:		carry over avail. For FY 16	Req new appt'n FY 16	Req total FY 16	Req exp FY 17	Req exp FY 18	Req exp FY 19	Req exp FY 20
		apprt'd thru FY 15	est exp thru FY 15							
<b>Property Acq:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Architectural/Engineering</b>				-		-				
<b>Administration</b>				-		-				
<b>Construction:</b>	134,500	100,000	100,000	-	134,500	134,500	125,000	125,000	125,000	125,000
<b>Furniture, Fixtures, Equipment (FFE)</b>										
<b>ITS equipment</b>				-		-				
<b>Contingencies</b>				-		-				
<b>Total:</b>	<b>\$ 134,500</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 134,500</b>	<b>\$ 134,500</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>

#### Incremental Annual Oper. Costs

	<b>Start up Year</b>	<b>Typical Full Yr</b>	
No. of employees:		1	<b>FY of Operating Start-Up:</b> <span style="border: 1px solid black; padding: 2px;">15-Oct</span> <b>Est. Mo. Oper. Start-up:</b> <span style="border: 1px solid black; padding: 2px;">16-Mar</span>  <b>Contact:</b> <span style="border: 1px solid black; padding: 2px;">Steve Mendoza</span> <b>Date Prepared:</b> <span style="border: 1px solid black; padding: 2px;">1/27/2015</span>
Personnel costs:		\$ 31,500	
Supplies and Services		10,000	
Capital Outlay:		200,000	
<b>Total:</b>	<b>\$ -</b>	<b>\$ 241,500</b>	

#### Other Comments & Priority No.:

Priority 1

## Capital Improvement Project Request Form (CIPFRM) (\$50,000+)

**Department:** Administration    **CIP #:** 2.0703    **Asset Type:**     Additional     Replacement  
**Project Title:** Administration Annex  
**Justification:** \_\_\_\_\_    **Expected Completion Date:** FY 16

The building at 197 S. Main Street was selected to provide an additional 50,000 s.f. of office space due to it's availability, location, and cost effectiveness to remodel the building for county needs. The Building will require a complete renovation. The tenants would possibly include several County departments and offices.

### Project Funding

Revenue Sources	Total Project Sources	Rev thru FY 15		carry over avail. For FY 16	BRT rec'd new rev FY 16	BRT total sources FY 16	est rev FY 17	est rev FY 18	est rev FY 19	est rev FY 20
1 <b>Bond proceeds (Fund No. 4406)</b>	\$ 5,450,590			\$4,091,511	\$ -	\$ 4,091,511	\$ -	\$ -		
2	-			-	-	-				
<b>Total:</b>	<b>\$ 5,450,590</b>	<b>\$ -</b>		<b>\$4,091,511</b>	<b>\$ -</b>	<b>\$ 4,091,511</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Uses	Total Project Cost	cumulative:		carry over avail. For FY 16	Req new appt'n FY 16	Req total FY 16	Req exp FY 17	Req exp FY 18	Req exp FY 19	Req exp FY 20
		apprt'd thru FY 15	est exp thru FY 15							
<b>Land Acquisition</b>	\$ 790,590	\$ 790,590	\$ 790,590	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Arch./Eng.</b>	300,000	300,000	140,000	160,000	-	\$ 160,000	-	-	-	-
<b>Admin/inspec</b>	100,000	100,000		100,000	-	100,000	-	-	-	-
<b>Construction: bldg, onsite</b>	2,935,000	2,935,000	400,000	2,535,000	-	2,535,000	-	-	-	-
<b>FFE</b>	300,000	300,000		300,000	-	300,000	-	-	-	-
<b>Contingencies</b>	800,000	800,000	3,489	796,511	-	796,511	-	-	-	-
<b>ITS</b>	200,000	200,000		200,000	-	200,000	-	-	-	-
<b>underwriter fees</b>	25,000	25,000	25,000	-	-	-	-	-	-	-
<b>Parking Facility Expense</b>	-			-	-	-	-	-	-	-
<b>Total</b>	<b>\$ 5,450,590</b>	<b>\$5,450,590</b>	<b>\$1,359,079</b>	<b>\$4,091,511</b>	<b>\$ -</b>	<b>\$ 4,091,511</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

#### Incremental Annual Oper. Costs

	<b>Start up Year</b>	<b>Typical Full Yr</b>	
No. of employees:		1	<b>FY of Operating Start-Up:</b> <span style="border: 1px solid black; padding: 2px;"></span> <b>Est. Mo. Oper. Start-up:</b> <span style="border: 1px solid black; padding: 2px;"></span>  <b>Contact:</b> <span style="border: 1px solid black; padding: 2px;">R. Pickels</span> <b>Date Prepared:</b> <span style="border: 1px solid black; padding: 2px;">1/28/2015</span>
Personnel costs:		\$ 31,500	
Supplies and Services		10,000	
Utilities: (45,000 sf)		200,000	
<b>Total:</b>	<b>\$ -</b>	<b>\$ 241,500</b>	

#### Other Comments:

\_\_\_\_\_



# CAPITAL IMPROVEMENT PLAN

## Capital Improvement Project Request Form (CIPFRM) (\$50,000+)

**Department:** Public Fiduciary      **CIP #:** 2.0907      **Asset Type:**  Additional  Replacement  
**Project Title:** County Cemetery

**Justification:** \_\_\_\_\_ **Expected Completion Date:** 2017

The County Fiduciary's paupers gravesite at the City cemetery is estimated to have approximately 1-1/2 to 2 years of available space. As of April '12 they have 30 remaining plots. An application to BLM to modify the County's lease for the use of the Avenue 6E and County 12th Street site has been initiated. Approximately 36 acres is desired. The cemetery would require an environmental review, design, subdivision platting for burials, memorial wall for cremations, grading, access roads, fencing the site (phase 1 = 5 acres), and a maintenance shop for the necessary equipment.

### Project Funding

Revenue Sources	Total Project Sources	Rev thru FY14	carry over avail. for FY15	BRT rec'd new Rev FY15	BRT total sources FY15	est rev FY16	est rev FY17	est rev FY18	est rev FY19
2									
<b>Total:</b>	<b>\$ 339,400</b>	<b>\$ 175,000</b>	<b>\$ 113,993</b>	<b>\$ -</b>	<b>\$ 98,700</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### Project Expenditures

Uses	Total Project Cost	cumulative:		carry over avail. For FY16	Req new appt'n FY16	Req total FY 16	Req exp FY17	Req exp FY18	Req exp FY19	Req exp FY20
		apprt'd thru FY15	est exp thru FY15							
Architectural/Engineering	\$ 35,000	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 5,000	\$ -	\$ 10,000	\$ -	\$ -
Parcel Acquisition (habitat mitigation)	20,000	20,000		20,000		20,000				
Environmental Review	69,400	64,381	61,007	3,374	5,000	8,374				
Fence	120,000	55,619		55,619		46,700		73,300		
Memorial wall	80,000					50,000		30,000		
Cont: gravel, monuments	15,000	15,000		15,000		2,000		5,000		
<b>Total:</b>	<b>\$ 339,400</b>	<b>\$ 175,000</b>	<b>\$ 61,007</b>	<b>\$ 113,993</b>	<b>\$ 5,000</b>	<b>\$ 132,074</b>	<b>\$ -</b>	<b>\$ 118,300</b>	<b>\$ -</b>	<b>\$ -</b>

#### Incremental Annual Oper. Costs

No. of employees:  
 Personnel costs:  
 Supplies and Services  
 Capital Outlay:  
 Total:

	Start up Year	Typical Full Yr
No. of employees:	0	0
Personnel costs:	\$ -	\$ -
Supplies and Services	-	-
Capital Outlay:	-	-
Total:	\$ -	\$ -

**FY of Operating Start-Up:** 2016  
**Est. Mo. Oper. Start-up:**

**Contact:** Candy Wheeler-Ruby  
**Date Prepared:** 2/4/2015

Other Comments:  
BA 13-07, BA 13-122

## Capital Improvement Project Request Form (CIPFRM) (\$50,000+)

**Department:** County Administrator      **CIP #:** 6.1406      **Asset Type:**  Additional  Replacement  
**Project Title:** Budget preparation Software

**Justification:** \_\_\_\_\_ **Expected Completion Date:** FY 16/17

Oracle has notified the County that they will discontinue support for the Public Sector Budget module in the near future. The County-wide budget is prepared in this module and then exported to the General Ledger. As such, replacement budget preparation software will be required that is fully compatible with Oracle. At this point, we anticipate needing the software to be purchased and installed in FY 16/17.

### Project Funding

Revenue Sources	Total Project Sources	Rev thru FY15	carry over avail. for FY16	BRT rec'd new rev FY16	BRT total sources FY16	Estimated revenue FY17	Est rev FY18	Est rev FY19	Est rev FY20
2									
<b>Total:</b>	<b>\$ 155,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 77,500</b>	<b>\$ 77,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### Project Expenditures

Uses	Total Project Cost	cumulative:		carry over avail. For FY16	Req new appt'n FY16	Req total FY 16	Req exp FY17	Req exp FY18	Req exp FY19	Req exp FY20
		apprt'd thru FY15	est exp thru FY15							
Property Acq:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Furniture, Fixtures, Equipment (FFE)										
Software	155,000				77,500	77,500	77,500			
Contingencies										
<b>Total:</b>	<b>\$ 155,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 77,500</b>	<b>\$ 77,500</b>	<b>\$ 77,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

#### Incremental Annual Oper. Costs

No. of employees:  
 Personnel costs:  
 Supplies and Services  
 Capital Outlay:  
 Total:

	Start up Year	Typical Full Yr
No. of employees:		
Personnel costs:		
Supplies and Services	5,000	15,000
Capital Outlay:	150,000	-
Total:	\$ 155,000	\$ 15,000

**FY of Operating Start-Up:** FY 16/17  
**Est. Mo. Oper. Start-up:** August

**Contact:** Jim Flory  
**Date Prepared:** 1/9/2015

Other Comments & Priority No.: