



NON-DEPARTMENTAL



**Robert L. Pickels,
County
Administrator**

Non-Departmental is a group of accounts not specifically related to a particular department or function. Therefore, there is no mission statement.

MAJOR FUNCTION

Non-Departmental is a grouping of accounts that are Countywide in nature, not conveniently assignable to any one department. There are certain insurance costs, utility costs and contract costs for organizations providing services compatible with the County's mission statement. Workforce Investment Act (WIA), reserves, and contingencies are also budgeted here.

AUTHORIZED FULL TIME EQUIVALENT

Authorized Positions by Classification				
	2011-12	2012-13	2013-14	2014-15
Budget Director/Deputy County Administrator	0.00	0.210	0.000	0.000
HR Director/Deputy County Administrator	0.00	0.143	0.000	0.000
Deputy County Administrator	0.00	0.647	0.000	0.000
Computer Support Specialist	0.00	0.000	0.000	1.000
Total	0.00	1.000	0.000	1.000

A Computer Support Specialist I was transferred from Information Technology Services.

OPERATIONAL SET-ASIDES

Operational Set-Asides:

Description	2014 Adopted	2015 Adopted	Change
Personnel			
Underfills, Position & Misc	\$151,118	\$162,761	\$11,643
Loan Repayment Attorney Program	75,000	75,000	0
On-Call Duty Pay	20,000	5,000	(15,000)
Supplies and Services:			
Building Supplies	1,000	0	(1,000)
Burials	10,000	15,000	5,000
Communication Equip R & M	6,963	0	(6,963)
Court Costs & Investigations	35,724	0	(35,724)
EDP System Support	21,328	0	(21,328)
Legal Services	250,000	185,978	(64,022)
Medical & Mental Health	346,100	333,100	(13,000)
Miscellaneous Expenses	2,500	2,500	0
Moving Expenses	10,000	10,000	0
Other Purchased Services	46,764	0	(46,764)
Postage	9,277	2,085	(7,192)
Printing	2,500	6,301	3,801
Small Tools	10,500	10,603	103
Training	23,407	15,000	(8,407)
Travel	29,597	33,000	3,403
Transcribing/Translating	114,000	105,000	(9,000)
Utilities	12,202	5,615	(6,587)
Witness fees	178,520	120,000	(58,520)
Capital Outlay:			
Vehicles	0	105,000	105,000
Total Operational Set-asides	\$1,356,500	\$1,191,943	(\$164,557)



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RESERVES AND CONTINGENCIES & NON-PROFIT ALLOCATIONS

Reserves & Contingencies:

Description	2014 Adopted	2015 Adopted	Change
Contingencies & Reserves			
Reserves	\$8,852,442	\$6,563,117	(\$2,289,325)
Contingencies	300,000	250,584	(49,416)
Total Reserves & Contingencies	\$9,152,442	\$6,813,701	(\$2,338,741)

Non-Profit Allocations:

Description	2014 Adopted	2015 Adopted	Change
Organizations or programs requesting support:			
Crossroads Mission	\$20,000	\$20,000	\$0
Greater Yuma Economic Development Corporation	118,450	118,450	0
University of Arizona Cooperative Extension	117,966	117,966	0
Yuma County Port Authority	50,000	50,000	0
City Contract for 911 Administration	38,000	38,000	0
Grand Total	\$344,416	\$344,416	\$0

2015 ANNUAL BUDGET

Revenue: General Fund support is at the level needed for General Fund expenditures plus Reserves & Contingencies.

Personnel: The net personnel decrease is primarily due to a decrease in the set-aside for Overtime.

Supplies and Services: The net decrease is primarily the result of reductions in a number of set-aside amounts including Other Purchased Services, Court Costs and Investigations and Witness Fees.

Capital Outlay: The Capital Outlay budget is a set-aside for Sheriff replacement vehicles.

Non-Departmental	Actual 2011-12	Actual 2012-13	Budget 2013-14	Estimate 2013-14	Budget 2014-15	% Change
Sources						
General Revenue	\$ 1,255,945	\$ 1,304,752	\$ 12,295,613	\$ 2,397,885	\$ 9,012,622	-26.70%
Special Revenue	-	-	-	-	-	N/A
Balance Forward	-	-	-	-	-	N/A
Total Sources	\$ 1,255,945	\$ 1,304,752	\$ 12,295,613	\$ 2,397,885	\$ 9,012,622	-26.70%
Uses						
Personnel	31,848	226,798	289,923	105,000	242,761	-16.27%
Supplies & Services	1,074,405	1,077,954	2,853,248	2,287,528	1,851,160	-35.12%
Capital Outlay	-	-	-	5,357	105,000	N/A
Debt Service	-	-	-	-	-	N/A
Reserves & Contingencies	-	-	9,152,442	-	6,813,701	-25.55%
Total Uses	\$ 1,106,253	\$ 1,304,752	\$ 12,295,613	\$ 2,397,885	\$ 9,012,622	-26.70%
Other Sources & Uses						N/A
Transfers In	32,862	-	-	-	-	N/A
Transfers Out	(182,554)	-	-	-	-	N/A
Total Other Sources & Uses	\$ (149,692)	\$ -	\$ -	\$ -	\$ -	N/A
Other Restricted	\$ -	\$ -	\$ -	\$ -	\$ -	N/A



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2015 ANNUAL BUDGET-(Concluded)

All revenue for the **WORKFORCE INVESTMENT ACT** (WIA) budget is provided by federal and state grants. The County contracts with YPIC to provide all services under WIA.

Revenue: The reduction is in the Federal Grants line item.

Personnel: None. Due to the contractual relationship between the County and YPIC, the County recognizes payments to YPIC as “contractual”. Personnel costs associated with WIA are recorded as Personnel expenditures in YPIC financial statements.

Supplies and Services: The net reduction is in the Workforce Investment Act line item.

Capital Outlay: There is no Capital Outlay budget this fiscal year.

Workforce Investment Act (WIA)	Actual 2011-12	Actual 2012-13	Budget 2013-14	Estimate 2013-14	Budget 2014-15	% Change
Sources						
General Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Special Revenue	5,528,126	5,387,976	11,593,927	11,593,927	6,463,659	-44.25%
Balance Forward	34,815	88,678	34,041	36,555	36,555	7.39%
Total Sources	\$ 5,562,941	\$ 5,476,654	\$ 11,627,968	\$ 11,630,482	\$ 6,500,214	-44.10%
Uses						
Personnel	-	-	-	-	-	N/A
Supplies & Services	5,474,263	5,440,099	11,593,927	11,593,927	6,463,659	-44.25%
Capital Outlay	-	-	-	-	-	N/A
Debt Service	-	-	-	-	-	N/A
Reserves & Contingencies	-	-	34,041	-	36,555	7.39%
Total Uses	\$ 5,474,263	\$ 5,440,099	\$ 11,627,968	\$ 11,593,927	\$ 6,500,214	-44.10%
Other Sources & Uses						
Transfers In	-	-	-	-	-	N/A
Transfers Out	-	-	-	-	-	N/A
Total Other Sources & Uses	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Other Restricted	\$ 88,678	\$ 36,555	\$ -	\$ 36,555	\$ -	N/A