



## YUMA COUNTY DEVELOPMENT SERVICES PROJECT ASSESSMENT

### ABOUT YOUR PROJECT ASSESSMENT REQUEST

**PURPOSE:** A PROJECT ASSESSMENT IS AN AID TO BOTH THE APPLICANT AND YUMA COUNTY DEVELOPMENT SERVICES STAFF, IN CREATING AN UNDERSTANDING OF THE OPPORTUNITIES AND LIMITATIONS THAT A PROJECT MAY HAVE FOR DEVELOPMENT WITHIN THE UNINCORPORATED AREA OF YUMA COUNTY.

THIS REQUEST IS NORMALLY SUBMITTED PRIOR TO A DEVELOPER OBTAINING PERMITS, IN ORDER TO FACILITATE THE DISCUSSION PERTAINING TO THE PROPOSED PROJECT. UPON RECEIPT OF THE REQUEST, DEVELOPMENT SERVICES STAFF WILL SCHEDULE A MEETING WHERE YOU, THE APPLICANT, WILL HAVE THE OPPORTUNITY TO PRESENT YOUR PROPOSAL TO OUR TECHNICAL REVIEW TEAM. THIS MEETING WILL BE SET ON A WEDNESDAY, A MINIMUM OF 10 WORKING DAYS FOLLOWING THE REQUEST RECEIVED, SO THAT STAFF CAN COMPILE INFORMATION NECESSARY TO PROVIDE TECHNICAL FEEDBACK RELATED TO THE PROPOSAL. STAFF WILL MAKE EVERY ATTEMPT TO IDENTIFY GENERAL PROJECT REQUIREMENTS DURING THE MEETING AND PROVIDE YOU WITH A WRITTEN SUMMARY OF THE COMMENTS FOR FUTURE REFERENCE. PROVIDING THE INFORMATION LISTED BELOW, WILL HELP STAFF GATHER INFORMATION THAT IS ESSENTIAL TO THE PROPOSED PROJECT.

THE APPLICANT AGREES TO COOPERATE WITH STAFF COMPLETING NECESSARY SITE VISITS FOR THE PREPARATION OF REPORTS, INFORMATION AND POSTING NOTICES ALL IN ACCORDANCE WITH ARIZONA REVISED STATUTES.

THE INFORMATION THAT IS PROVIDED AS PART OF THIS ASSESSMENT IS VALID ONLY FOR A PERIOD OF **SIX MONTHS** AFTER THE MEETING DATE.

### ABOUT THE SUBMITTAL GUIDE AND APPLICATION

WHEN REQUESTING AN APPLICATION REVIEW, APPLICANTS ARE RESPONSIBLE FOR SUBMITTING COMPLETE, ACCURATE APPLICATIONS AS DEFINED IN THE APPLICABLE SUBMITTAL PACKET. THE SUBMITTAL GUIDE AND APPLICATIONS CAN BE FOUND AT:

[www.yumacountyaz.gov/dds-forms](http://www.yumacountyaz.gov/dds-forms)

OR BY VISITING THE DEVELOPMENT SERVICES OFFICE AT: 2351 WEST 26TH STREET, YUMA AZ 85364.

### MINIMUM REQUIREMENTS FOR PROJECT ASSESSMENT

The minimum requirement is an accurate, scaled site plan with a North arrow.

**RECOMMENDED DETAILED INFORMATION:** Proposed use; areas designated for the proposed use; technical data, including but not limited to, parking, drainage, retention, loading, existing structures, proposed structures, dimensions, location of septic system, water source, ingress, egress, adjacent driveway(s) and existing street improvements.

**FEES:** There is a non-refundable \$200.00 Fee for the assessment, payable at the time of submittal. (Fee as set by the Board of Supervisors).

**Note:** The fee submitted for this review will be applied toward the cost of fees resulting from a subsequent project permit application.

### CONTACT INFORMATION

Applicant/Owner Agent	Phone	
Address	Fax	
City, State, ZIP Code	E-mail	
	Other	
Owner's Name	Phone	
Address	Fax	
City, State, ZIP Code	E-mail	
	Other	

### PROJECT DESCRIPTION

APN/Parcel ID Number	
Project Description/Name	

### FOR OFFICE USE ONLY:

### APPOINTMENT DATE AND TIME

Date		Time		<input type="checkbox"/>
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