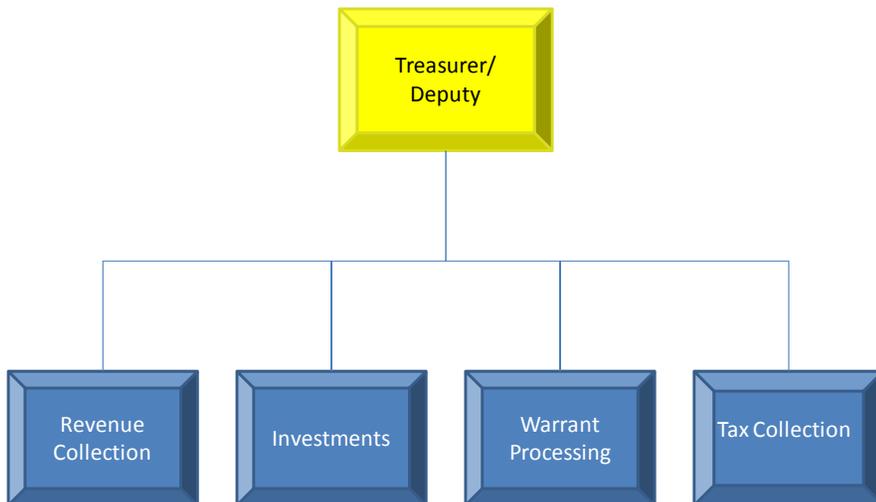


MISSION STATEMENT

To provide efficient, accurate and courteous services to all who have contact with the office; provide efficient and accurate cash management of all County funds; and timely collection of all property taxes.

ORGANIZATION



The department is managed by the County Treasurer. The County Treasurer is an elected office. The County Treasurer is the ex-officio property tax collector for the County.

MAJOR FUNCTIONS

Tax Collections: Collects and distributes property taxes for the state, County, cities and towns, community college districts, school districts and special districts that are levied in the County.

Revenue Collection: Collects all revenue for the above mentioned entities except for cities and towns.

Warrant Processing: On a daily basis, pays for warrants (checks) issued by the County, schools and special districts. Warrant processing also accounts for warrants by fund to determine cash balances.

Investments: Responsible for investing all funds on deposit for each entity. The investments are made with regard to safety of the investments, its liquidity and the earnings.

TREASURER'S OFFICE



PERFORMANCE REPORTING

Performance Measure Actuals & Benchmark - Treasurer

The following measures are departmental priorities identified in the County-wide Strategic Plan:

Department Goal: Measure:	Target/Benchmark				
	FY2014	FY2015	FY2016	FY2017	FY2018
Provide for a timely transfer process.					
% of departments and school districts transferred.	60%	70%	80%	90%	100%
To ensure investments are made with respect to the safety of the investments,					
Interest Investment Rates (%) Over/Under the Merrill Lynch U.S. Agency 1-3 year index.	0.33%	0.40%	0.50%	0.50%	0.50%
Provide for the efficient collection of tax revenue.					
% of annual payments received prior to the 2nd half tax delinquency date.	59%	60%	61%	62%	63%
Increase public knowledge in electronic access to tax information.					
# of customers who access tax information via yumacountyaz.gov/treasurer and yumacountytaxbills.com.	17,269	18,996	20,896	22,986	25,285
Provide for the timely processing of warrants.					
# of encoding errors.	4	3	2	1	0

STRATEGIC GOALS

Accounting

County Resources

Goal: Provide for a timely transfer process.

Objective: Transition 100% of departments and school districts to using an automated transfer process to reduce processing time by FY2018.

Indicator: Percent of departments and school districts transferred.

Current Status: 60%

Strategy: Implement an automated transfer system.

Investments

County Resources

Goal: To ensure investments are made with respect to the safety of the investments, liquidity and earnings.

Objective: That interest investment rates exceed the Merrill Lynch U.S. Agency 1-3 year index which is a variable index that increases and decreases due to worldwide economic conditions.

Indicator: Interest Investment Rates (%) Over / (Under) the Merrill Lynch U.S. Agency 1-3 year index.

Current Status: .33%

Strategy: Monitor changing market conditions and investment options while adhering to the County investment policy.

Revenue Collection

Customer Satisfaction

Goal: Provide for the efficient collection of tax revenue.

Objective: Increase the percent of payments paid early by 4% by FY2018.

Indicator: Percent of annual payments received prior to the 2nd half tax delinquency date.

Current Status: 59%

Strategy: Continue sending delinquent notices and selling liens to encourage payments.



PERFORMANCE REPORTING (CONT)

Tax Collection

Customer Satisfaction

Goal: Increase public knowledge in electronic access to tax information.

Objective: Increase the number of customers who electronically access tax information via yumacountyaz.gov/treasurer and yumacountytaxbills.com by 10% each year from 15,699 to 25,285 by end of FY17/18.

Indicator: Number of customers who access tax information via yumacountyaz.gov/treasurer and yumacountytaxbills.com.

Current Status: 75%

Strategy: Publicize yumacountytaxbills.com and yumacountyaz.gov/treasurer through Channel 77, mailings, the County webpage and press releases.

Warrant Processing

County Resources

Goal: Provide for the timely processing of warrants.

Objective: Reduce the number of encoding errors on warrants to zero by the end of FY17/18.

Indicator: Number of encoding errors.

Current Status: 4

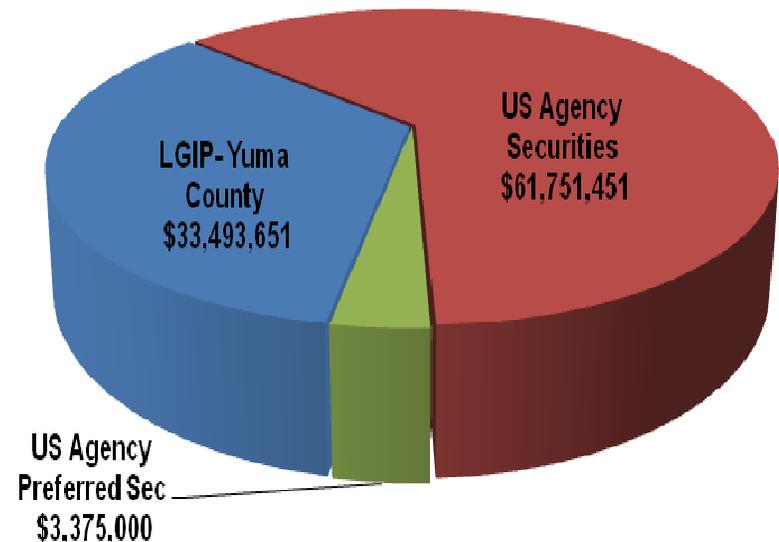
Strategy: Send warrant files daily to the bank.

SIGNIFICANT ACCOMPLISHMENTS

Completed a major software conversion project to include live data on the County Treasurer's website.

Investment Category Allocation

June 30, 2013



INITIATIVES NEW FOR 2014

This is a continuation budget this fiscal year. There are no major new initiatives, programs or additional resources.

TREASURER'S OFFICE



STAFFING LEVELS

Authorized Positions by Major Function

	2010-11	2011-12	2012-13	2013-14
Tax collection	7.10	7.10	7.10	7.10
Revenue collection	1.20	1.20	1.20	1.20
Warrant processing	1.00	1.00	1.00	1.00
Investments	0.70	0.70	0.70	0.70
Total	10.00	10.00	10.00	10.00

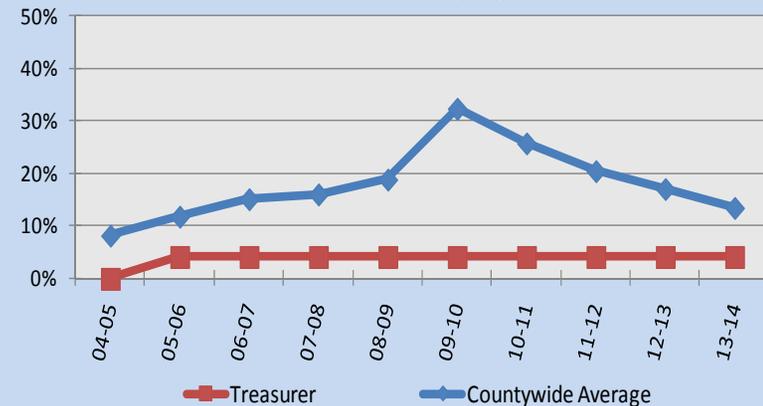
Authorized Positions by Classification

	2010-11	2011-12	2012-13	2013-14
Treasurer	1.00	1.00	1.00	1.00
Deputy Treasurer	1.00	1.00	1.00	1.00
Accountant II	1.00	1.00	1.00	1.00
Account Administrator	0.00	0.00	1.00	1.00
Accountant I	1.00	1.00	0.00	0.00
Account Specialist III	0.00	0.00	0.00	1.00
Account Clerk III	3.00	3.00	3.00	3.00
Account Clerk II	3.00	3.00	3.00	2.00
Total	10.00	10.00	10.00	10.00

There is no change in staffing levels for fiscal year 2013-14.

The County Treasurer is an elected official. All of the other employees are regular County employees. Grant funds are not typically available for functions performed by the County Treasurer's Office.

Treasurer's Growth in Positions Compared to FY04 Base
Yr. - All Funds



The Treasurer's Office staffing level has grown by 4.2% since fiscal year 2003-04. This is lower than the "Countywide Average" of 13.5%. The department housed 9.6 positions in fiscal year 2003-04.



TREASURER'S OFFICE

FUNDING LEVELS

Revenues: General fund support is at the level needed for General Fund expenditures. Special Revenues have decreased due to a projected reduction in Miscellaneous Revenues.

Personnel: The net increase is primarily the result of changes in the Merit Increase and Other Employee Benefits line items.

Supplies and Services: The net increase is the result of changes in the Legal Notices, Electricity-Buildings and Insurance Premiums General Fund line items plus changes to the Travel and Training line items in the Treasurer's Information Fund.

Capital Outlay: There is no Capital Outlay budget for this fiscal year.

Treasurer	Actual 2010-11	Actual 2011-12	Budget 2012-13	Estimate 2012-13	Budget 2013-14	% Change
Sources						
General Revenue	\$ 690,400	\$ 694,971	\$ 704,920	\$ 654,865	\$ 752,551	6.76%
Special Revenue	19,047	21,016	11,300	7,300	7,300	-35.40%
Balance Forward	130,515	129,562	141,562	150,578	139,193	-1.67%
Total Sources	\$ 839,962	\$ 845,549	\$ 857,782	\$ 812,743	\$ 899,044	4.81%
Uses						
Personnel	589,188	582,078	591,127	546,305	625,311	5.78%
Supplies & Services	101,212	112,893	132,478	127,245	153,925	16.19%
Capital Outlay	-	-	-	-	-	N/A
Debt Service	-	-	-	-	-	N/A
Reserves & Contingencies	-	-	134,177	-	119,808	-10.71%
Total Uses	\$ 690,400	\$ 694,971	\$ 857,782	\$ 673,550	\$ 899,044	4.81%
Other Sources & Uses						
Transfers In	-	-	-	-	-	N/A
Transfers Out	(20,000)	-	-	-	-	N/A
Total Other Sources & Uses	\$ (20,000)	\$ -	\$ -	\$ -	\$ -	N/A
Other Restricted	\$ 129,562	\$ 150,578	\$ -	\$ 139,193	\$ -	N/A

TREASURER'S OFFICE



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