2013-23705 MISCELLANEOUS
08/21/2013 12:12:26 PM Pages: 5 Fees: $0.00
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Recorded By: dshepard
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**MODIFIED RECORDATION:**
**Date originally Recorded: 08/08/13**
**Docket/Fee No.: 2013--22582; Page No. 4**
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# TYPE OF DOCUMENT:

## Yuma County Library District Computer and Internet Policy

**Note: re-recorded due to wrong Board of Supervisors approval date.**

## DOCUMENT APPROVAL:

☒Approved by Yuma County Board of Supervisors:
July 15, 2013, Item No. C9

2013-22582 MISCELLANEOUS
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☐ Resolution No. _____
☐ Memorandum of Understanding
☐ Contract/IGA/Agreement:

- Contract name: _____
- Contracted with _____

Term of contract: _____through _____
*(unless extended per Section _____ of contract)*

# Yuma County Library District
# Computer and Internet Policy

## DOCUMENT APPROVAL:

Approved by Yuma County Board of Supervisors:
~~July 16, 2013~~, Item No. C9 .
July 15, 2013

YUMA COUNTY LIBRARY DISTRICT


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**Carla Peterson - Assistant Director**

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# Computer and Internet Policy

Reviewed and approved by the
YUMA COUNTY LIBRARY BOARD OF TRUSTEES July 9, 2013.
Adopted by the YUMA COUNTY BOARD OF SUPERVISORS July 15, 2013.

**Computer Internet Policy**

To fulfill Yuma County Library District's (YCLD) mission to provide public access to information, we provide computers with access to Internet resources. There are resources on the Internet that are inappropriate for viewing in a public setting. YCLD strives to balance the rights of patrons to access various types of information resources with the rights of others to have a public environment free from disruptions. YCLD has no control over the information on the Internet, and assumes responsibility only for the information provided on its web site. Users access the YCLD's network/Internet, computer hardware, software, and documentation at their own risk.

The Library District is not responsible for equipment malfunction, loss of data, any damages to the user's computer, tablet, phone, disks, data, etc. or electronic transactions of any type which are related to use of the Library District's Internet or computer resources.

Because the library is a public place shared by people of all ages, library staff reserves the right to end Internet sessions when inappropriate material is displayed.

YCLD reserves the right to establish rules and regulations necessary for the efficient and secure operation of its computer and Internet resources. Any violation of this policy may result in loss of library privileges.

- Users may not: Tamper with Library computers or computer systems in any way.
    - Copying, changing, renaming, or deleting files belonging to the Library District is against policy. Physical tampering with Library District resources is not allowed. This includes adjusting computer settings and renaming files as well as the vandalism of computers and workstations. Users are not to attempt to degrade system performance or to deprive authorized users of access to Library District resources.

- Use the Library's computers or Internet service for the purpose of engaging in illegal activities.

Users are to comply with any Arizona laws relating to computer access by minors including: A.R.S. § 13-3501, § 13-3506, § 13-3506.01, and § 13-3507.

## Internet Filtering

In order to meet the requirements of A.R.S. § 34-501, A.R.S. § 34-502, and the Children's Internet Protection Act (CIPA) (Public Law 106-554, December 21, 2000), YCLD uses commercially produced Internet filtering software on our computers and wireless network to filter visual depictions that are obscene (as defined in section 9101 of title 20, U.S. Code), visual depictions that are child pornography (as defined in section 2256 of title 18, U.S. Code), and material that is harmful to minors (as defined in CIPA, A.R.S. § 34-501, and § 34-502). Adults age 18 or older may request staff to disable the Internet filter to allow access to blocked websites on any adult public access computer. All library policies and guidelines remain in effect, **Internet workstations in children's areas may not have filters disabled.**

## Wireless Access

The general rules stated above apply to users of the wireless network. The access is filtered as required by the CIPA. When equipment used to access the Internet is not the property of the Library District, certain restrictions may not apply. Use of the wireless access is self-service, but staff will provide connection information.

**The Library District affirms the right and responsibility of parents and guardians to determine and monitor their children's use of library materials and resources, including the Internet.**

**This policy will be posted at all of the libraries. YCLD reserves the right to modify this policy at any time. Any complaints regarding this policy may be brought to the attention of Library District Administration via the *Public Comment* form accessed online or at any public service desk.**

Rev: 05/29/13