



**Yuma County LEPC
One City Plaza
PO Box 13013
Yuma, AZ 85366-3013**

**YUMA COUNTY
Local Emergency Planning Committee
August 13, 2008**

CALL TO ORDER: Chairman Gary August brought the meeting to order at 10:03 am.

PRESENT: Gary August, Michael Callahan, Paul De Anda (Ray Smith representing Paul De Anda) Jeff Denman, Greg Ferguson, Earl Hamilton, Mark Hutsell, Gary Koehn, Jack McArthur, Jim Miller, Luis Miranda, Chris Nossaman, Sheriff Ralph Ogden (Gretchen Thomas representing Sheriff Ogden), Warren Quirk, Tony Rivera, Ema Lea Shoop and Michelle Smith.

ABSENT: Ernesto Elias, Dustin Fields, Jeremy McCall, Gary McCauley, Eddie Mendez, Sharon Register, Katheryn Shaffer, D. J. Shippet, Mark Stroh, Joseph Roerink and Keith Titus.

GUESTS: Mike Bieber – U.S. Bureau of Reclamation, Michele Maki – American Red Cross.

INTRODUCTIONS: Guests were introduced.

MINUTES: Minutes of the June 11, 2008 meeting were reviewed. Ema Lea Shoop made a motion to approve the minutes as written. The motion was seconded by Gary Koehn and approved unanimously.

MEMBERSHIP STATUS: A LEPC membership application has been submitted by Joseph Roerink, Captain – Arizona Department of Corrections and for his alternate Ken Hewett, Major – Arizona Department of Corrections. Membership renewals have been submitted by Jack McArthur, Chief – Yuma Fire Department. Upon motion by Greg Ferguson, with a second by Gretchen Thomas, all of the above applications for membership were unanimously approved.

CHAIR STATUS REPORT: Introduction of new Recording Secretary, Vanessa Valenzuela and Coordinator, Luis Miranda.

LEPC Emergency Response Plan (ERP) Update: Greg Ferguson, Michael Callahan, and Gary August are on committee to review and revise the LEPC ERP. Members requested that contact information on LEPC membership (i.e. mailing address/contact

information) be updated. Greg Ferguson questioned a policy written in the current ERP that specified the penalties for missing a single LEPC meeting. The penalty includes membership termination from the LEPC, and after some discussion by committee members, it was decided to remove the policy. Luis Miranda would conduct a future review of the ERP for terminology, NIMS and NRF compliance. Jack Mc Arthur indicated that grant funding is also available for communities to utilize in the formation of ERP's. Jack Mc Arthur encouraged the LEPC to participate in state funding programs when Emergency Response Plans need to be rewritten and updated.

PRESENTATION BY Tony Rivera: “Yuma Proving Ground Briefing”. Tony Rivera provided a handout for the LEPC members, and made an interesting and informative PowerPoint presentation regarding the functions and mission of the U.S. Army Yuma Proving Ground.

CALL TO THE PUBLIC: No response.

GOOD OF THE ORDER/ANNOUNCEMENTS: Luis Miranda announced that at the upcoming LEPC meeting in October he would present the FEMA course G402: Incident Command System for Executives/Senior Officials. This course is in preparation for a tabletop exercise to be held at the December LEPC meeting, which would possibly take place at the Yuma County Public Works Department. A second announcement was made by Luis Miranda about the upcoming Emergency Preparedness Fair to be held on October 30, 2008. There will be 16 different emergency preparedness classes being offered along with a CPR certification class. Ema Lea Shoop requested that a financial report be added to future agendas. After discussion of appropriate handling of monies, Jack McArthur motioned to approve and add financial reports to all future LEPC agendas. Ema Lea Shoop seconded the motion. Motion was carried and unanimously approved. Luis Miranda was assigned to determine funding sources available to LEPC, if any, and report the finding to the LEPC membership for vote. Earl Hamilton announced that MCAS Yuma is sponsoring a Yuma SAR Conference on Friday September 5th at MCAS. Michelle Smith announced a Public Health Preparedness Faith-based Summit being held on September 10, 2008 at Desert Hills Golf Course. A tabletop exercise will be presented to discuss issues that members of the ministry may encounter during emergencies.

NEXT MEETING: The next LEPC meeting is scheduled for Wednesday, October 8, 2008, in Room 190 of the City Hall from 10:00 am to 1:00 pm.

ADJOURN: Motion to adjourn meeting was made by Gary August and the motion was seconded by Jim Miller. Meeting was adjourned at 11:15 am.