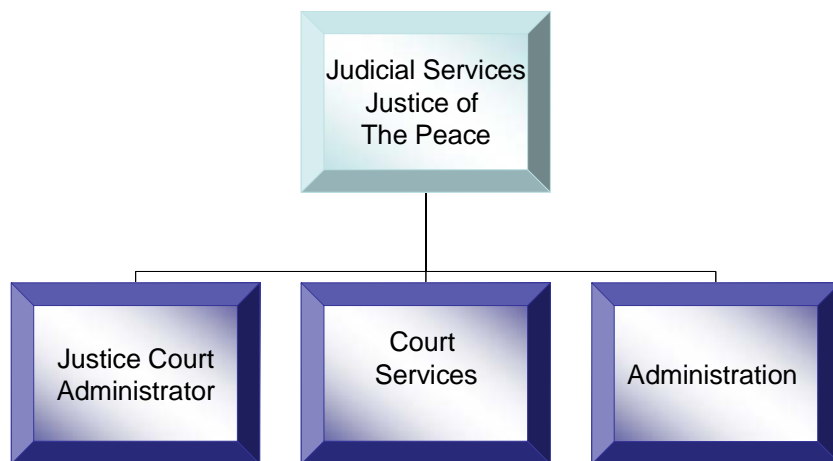


MISSION STATEMENT

The Justice Courts in Yuma County strive to provide justice and due process under the law to all within their jurisdiction and treat all persons with dignity, and respect.

ORGANIZATION



There are three (3) Justices of the Peace, each is an elected official. The Justice Court Administrator is appointed by the Presiding Justice of the Peace.

SERVICES

Judicial Services: Enables Justices of the Peace to exercise jurisdiction over civil controversies up to \$10,000 and small claims cases up to \$2,500. In addition, provide judicial services in criminal offenses including misdemeanor assaults, petty offenses, breaches of the peace and willful injury to property, as well as issuance of protective orders.

Court Support Services: Provides support to the Justices of the Peace by processing all court related functions, prior to court appearance, during court proceedings, and any post appearance actions. Support services documents these actions by way of electronic case management and manual methods.

Administration: Performs statutory fiduciary responsibilities by collecting and disbursing fines, fees and restitution. In addition, administration provides budgeting and information technology support.

The Justice of the Peaces are:

Precinct #1 (City of Yuma, generally):
Precinct #2 (South County):
Precinct #3 (East County):

David Cooper
Jorge Lozano
Cora Romine

JUSTICE COURTS



STRATEGIC PLAN PERFORMANCE

Performance Measure Actuals & Benchmarks - Justice Courts

The following measures are departmental priorities identified in the County-wide Strategic Plan:

Department Goal: Measure:	Actual	Current	Benchmarks		
	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
That residents be familiar with the services provided by their County government.					
% Residents able to access Justice Court information	30%	46%	50%	55%	60%
To provide easy access to County departments, records & services.					
% Residents able to access court services information in native language	N/A	N/A	50%	60%	65%
To continuously search out ways to improve efficiency and reduce taxpayer costs.					
% of case types actively measured using metrics	N/A	5%	10%	15%	20%

EXPECTATIONS

ALL JUSTICE COURTS:

○ Customer Satisfaction:

County Strategic Goal: Customer Satisfaction.

Objective: By the next survey, to have 65% or more of residents agree that traffic and criminal laws are fairly administered.

Status: The 2007 Countywide Survey shows that 62% agreed.

Strategy: No changes to the department's budget are needed to continue achieving this objective.

ADMINISTRATION:

○ That residents be familiar with the services provided by their County government:

County Strategic Goal: Public Awareness, Trust and Participation.

Objective: Increase public awareness of the purpose of the Justice Courts and service provided.

Status: Currently, 46% of County residents know or have access to information about the services Justice Court provides.

Strategy: Develop a County web site and Channel 77 presence as well as community outreach.



JUSTICE COURTS

EXPECTATIONS (CONCLUDED)

COURT SERVICES & ADMINISTRATION:

- **Provide easy access to County departments, records and services:**

County Strategic Goal: Public Awareness, Trust and Participation.

Objective: Increase accessibility to Justice Court services by all Yuma County residents.

Status: Developing forms, instructions and court materials in various languages.

Strategy: Ensure adequate staffing levels of Interpreters in the Justice Courts.

JUDICIAL SERVICES, COURT SUPPORT SERVICES AND ADMINISTRATION:

- **Continuously search out ways to improve efficiency and reduce taxpayer costs:**

County Strategic Goal: County Resources.

Objective: Develop performance measurements for the Justice Court Case processing (CourTools) program.

Status: Development of performance measurements is 5% complete.

Strategy: Develop reports using CourTools performance measurements and metrics to measure and monitor case activity and service levels and utilize the data to benchmark and improve service quality.

INITIATIVES NEW FOR 2010

This is a continuation budget this fiscal year. There are no major new initiatives, programs or additional resources.

INITIATIVES PRIOR YEAR STATUS

Court Support Services:

- To make the workload per employee more comparable with State recommendations.

Status: Ongoing.

Administration:

- Driving Under the Influence (DUI) Pilot Project - 85% of all DUI's will be adjudicated 180 days from the date the case is filed in Justice Court.

Status: Ongoing

- Fines, Fees, and Restitution Enforcement (FARE) Program - New program set to begin in March 2008 will accelerate collection efforts on past due fines owed the court and enable defendants the opportunity to clear the court record.

Status: Ongoing

JUSTICE COURTS



STAFFING LEVELS

Authorized Positions by Major Function

	2006-07	2007-08	2008-09	2009-10
Justices	4.00	4.30	4.30	4.30
Justice Court Administration	3.70	3.70	3.70	3.70
Court Support Services	22.30	23.30	23.30	23.30
Total	30.00	31.30	31.30	31.30

Authorized Positions by Funding Source

	2006-07	2007-08	2008-09	2009-10
General fund	26.39	26.39	26.39	26.39
Special revenue fund	3.61	4.91	4.91	4.91
Total	30.00	31.30	31.30	31.30

Authorized Positions by Precinct

	2006-07	2007-08	2008-09	2009-10
Justice Court Precinct 1	21.98	22.28	22.28	22.28
Justice Court Precinct 2	3.51	4.51	4.51	4.51
Justice Court Precinct 3	4.51	4.51	4.51	4.51
Total	30.00	31.30	31.30	31.30

There is no change in staffing levels for fiscal year 2009-10.

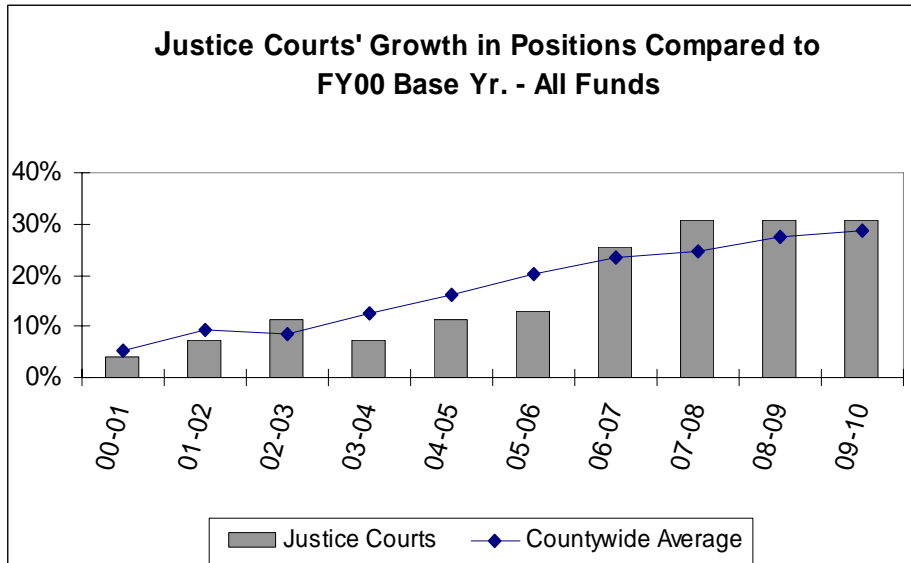
The 3 Justices of the Peace are elected, all other positions are regular employment positions.

Authorized Positions by Classification

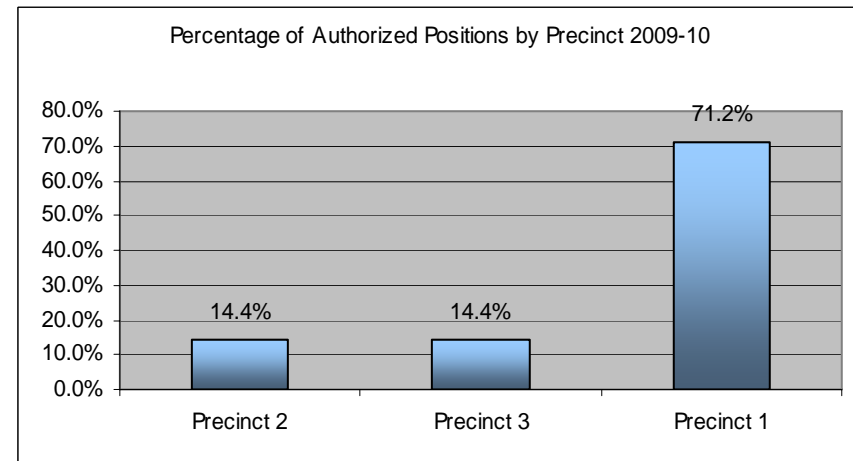
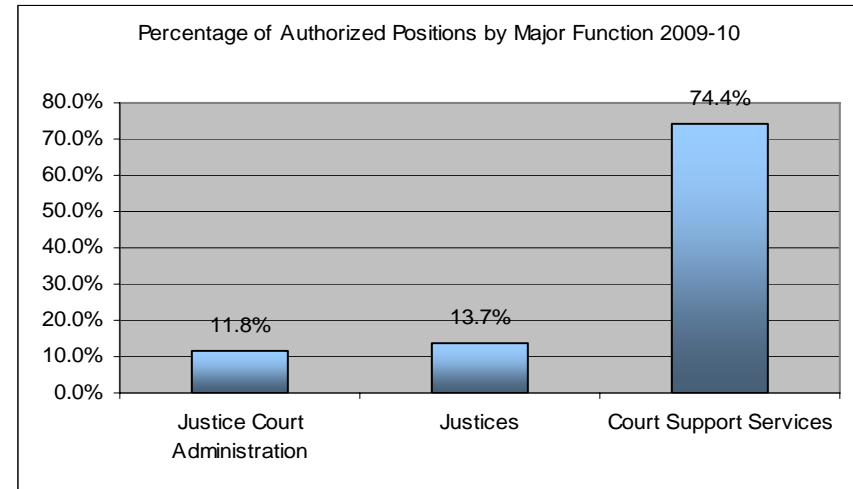
	2006-07	2007-08	2008-09	2009-10
Justice of the Peace	3.00	3.00	3.00	3.00
Judge Pro Tem	1.00	1.30	1.30	1.30
Justice Court Administrator II	1.00	1.00	1.00	1.00
Administrative Manager	2.00	2.00	2.00	2.00
Budget Manager	0.20	0.20	0.20	0.20
Court Marshall	1.00	1.00	1.00	1.00
Information/Technology Mgr.	0.25	0.25	0.25	0.25
Programmer/Analyst	0.25	0.25	0.25	0.25
Chief Clerk	1.00	1.00	1.00	1.00
Chief Civil Clerk	1.00	1.00	1.00	1.00
Chief Criminal Clerk	1.00	1.00	1.00	1.00
Chief Traffic Clerk	1.00	1.00	1.00	1.00
Account Clerk III	1.00	1.00	1.00	1.00
Justice Clerk III	0.00	0.00	0.00	0.00
Court Attendant	2.00	2.00	2.00	2.00
Justice Clerk II	8.00	8.00	8.00	9.00
Court Interpreter	0.30	0.30	0.30	0.30
Justice Clerk I	4.00	5.00	5.00	4.00
Data Entry Specialist	2.00	2.00	2.00	2.00
Total	30.00	31.30	31.30	31.30



STAFFING LEVELS (CONCLUDED)



Justice Court's staffing levels have grown 30.7% since fiscal year 1999-00. This is slightly higher than the "County average" of 28.8%. The department housed 23.95 positions in fiscal year 1999-00.



JUSTICE COURTS



FUNDING LEVELS

Revenue: General Fund support is at the level needed for General Fund expenditures. The increase from FY08/09 in Special Revenues is primarily the result of a projected increase in Justice Court # 1 Fines.

Personnel: There are no substantial changes in this fiscal year.

Supplies and Services: The net increase is comprised of increases in Accounting and Auditing Services and Books and Manuals.

Capital Outlay: The Capital Outlay is for Duplicating and Data Processing Equipment.

Justice Court Precinct #1	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Budget 2009-10	% Change
Sources						
General Revenue	\$ 952,365	\$ 1,006,366	\$ 1,114,691	\$ 1,100,762	\$ 1,126,481	1.06%
Special Revenue	298,030	262,276	257,992	273,593	273,593	6.05%
Balance Forward	173,307	244,514	151,165	254,726	261,512	73.00%
Total Sources	1,423,702	1,513,156	1,523,848	1,629,081	1,661,586	9.04%
Uses						
Personnel	1,051,076	1,147,218	1,259,988	1,241,632	1,256,006	-0.32%
Supplies & Services	117,256	107,330	101,498	115,767	114,299	12.61%
Capital Outlay	4,743	5,938	-	-	12,568	N/A
Debt Service	-	-	-	-	-	N/A
Reserves & Contingencies	-	-	158,305	-	274,656	73.50%
Transfers In & Out	6,113	(2,056)	4,057	10,170	4,057	0.00%
Total Uses	\$ 1,179,188	\$ 1,258,430	\$ 1,523,848	\$ 1,367,569	\$ 1,661,586	9.04%
Other Restricted	\$ 244,514	\$ 254,726	\$ -	\$ 261,512	\$ -	N/A



FUNDING LEVELS (CONTINUED)

Revenue: General Fund Support is at the level needed for General Fund expenditures. The decrease from FY08/09 in Special Revenues is due to anticipated reductions in Justice Court # 2 Fines and Judge Pro Tem Fees.

Personnel: There are no substantial changes in the fiscal year.

Supplies and Services: The net increase is comprised of an increase in Accounting and Auditing Services and Small Tools.

Capital Outlay: No capital outlay is budgeted for this fiscal year.

Justice Court Precinct #2	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Budget 2009-10	% Change
Sources						
General Revenue	\$ 226,435	\$ 253,075	\$ 272,189	\$ 270,836	\$ 284,167	4.40%
Special Revenue	47,517	32,635	38,394	34,936	34,936	-9.01%
Balance Forward	102,756	111,789	111,258	105,321	89,352	-19.69%
Total Sources	376,708	397,499	421,841	411,093	408,455	-3.17%
Uses						
Personnel	213,772	266,369	294,439	292,860	297,297	0.97%
Supplies & Services	48,147	25,809	22,881	22,881	32,575	42.37%
Capital Outlay	-	-	-	-	-	N/A
Debt Service	-	-	-	-	-	N/A
Reserves & Contingencies	-	-	101,521	-	75,583	-25.55%
Transfers In & Out	3,000	-	3,000	6,000	3,000	0.00%
Total Uses	\$ 264,919	\$ 292,178	\$ 421,841	\$ 321,741	\$ 408,455	-3.17%
Other Restricted	\$ 111,789	\$ 105,321	\$ -	\$ 89,352	\$ -	N/A

JUSTICE COURTS



FUNDING LEVELS (CONCLUDED)

Revenue: General Fund support is at the level needed for General Fund expenditures. There are no substantial changes anticipated in Special Revenues.

Personnel: There are no substantial changes in this fiscal year.

Supplies and Services: The net increase is comprised of an increase in Accounting and Auditing Services.

Capital Outlay: No capital outlay is budgeted for this fiscal year.

Justice Court Precinct #3	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Budget 2009-10	% Change
Sources						
General Revenue	\$ 257,143	\$ 271,200	\$ 301,921	\$ 291,687	\$ 315,999	4.66%
Special Revenue	70,743	66,062	49,890	47,780	47,780	-4.23%
Balance Forward	121,239	180,989	211,845	234,323	266,930	26.00%
Total Sources	449,125	518,251	563,656	573,790	630,709	11.90%
Uses						
Personnel	241,863	257,132	286,897	277,893	297,804	3.80%
Supplies & Services	26,273	26,796	22,469	22,967	25,769	14.69%
Capital Outlay	-	-	-	-	-	N/A
Debt Service	-	-	-	-	-	N/A
Reserves & Contingencies	-	-	250,564	-	304,136	21.38%
Transfers In & Out	-	-	3,726	6,000	3,000	-19.48%
Total Uses	\$ 268,136	\$ 283,928	\$ 563,656	\$ 306,860	\$ 630,709	11.90%
Other Restricted	\$ 180,989	\$ 234,323	\$ -	\$ 266,930	\$ -	N/A