



YUMA COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. 2014-31

A RESOLUTION OF THE YUMA COUNTY BOARD OF SUPERVISORS ADOPTING AMENDMENTS TO THE YUMA COUNTY HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY POLICY

WHEREAS: The *Health Insurance Portability and Accountability Act of 1996* ("HIPAA") requires entities covered by the regulations of HIPAA to have written policies and procedures in place to assure compliance with HIPAA; and

WHEREAS: Yuma County is a covered entity with respect to its self-insured employee health benefits program and its inmate medical services program provided by the Yuma County Jail District; and

WHEREAS: The addition of several employee positions requiring access to protected health information within Yuma County as part of their job duties has made it necessary to add said positions to the *Yuma County Health Insurance Portability and Accountability Policy* to remain in compliance with the requirements of HIPAA; and

WHEREAS: This policy supersedes all previously adopted *Yuma County Health Insurance Portability and Accountability Policies*;

NOW, THEREFORE, BE IT RESOLVED to amend the *Yuma County Health Insurance Portability and Accountability Policy* to include the following additions:

Article 1, Section 201(B)(7) Front Office Supervisor - Access to PHI shall be limited to the minimum required to fulfill the duties of Front Office Supervisor.

Article 1, Section 201(B)(8) Human Resources Assistant - Access to PHI shall be limited to the minimum required to fulfill the duties of Human Resources Assistant.

Article 1, Section 201(C)(4) Payroll Specialist - Access to PHI shall be limited to the minimum required to fulfill the duties of Payroll Specialist.

Article 1, Section 201(C)(5) Finance Director - Access to PHI shall be limited to the minimum required to fulfill the duties of Finance Director.

Article 1, Section 201(C)(6) Deputy Finance Director - Access to PHI shall be limited to the minimum required to fulfill the duties of Deputy Finance Director.

Article 1, Section 201(C)(7) Grants Auditor - Access to PHI shall be limited to the minimum required to fulfill the duties of Grants Auditor.

Article 1, Section 201(F)(1) Deputy Chief Information Officer - Access to PHI shall be limited to the minimum required to fulfill the duties of Deputy Chief Information Officer.

Article 1, Section 201(F)(2) Information Technology Services System Administrator - Access to PHI shall be limited to the minimum required to fulfill the duties of System Administrator.

Adopted this 6th day of October, 2014.



GREGORY S. FERGUSON, Chairman

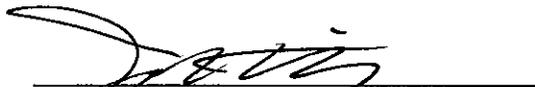


ATTEST:



ROBERT L. PICKELS, JR.
County Administrator/Clerk of the Board

APPROVED AS TO FORM AND DETERMINED TO BE WITHIN THE SCOPE OF PERFORMANCE OF DUTY OF THE YUMA COUNTY BOARD OF SUPERVISORS:



JON R. SMITH, County Attorney