



Yuma County Department of Development Services  
 2351 W. 26<sup>th</sup> Street Yuma, Arizona 85364  
 Fax: (928) 817-5020

**PUBLIC RECORDS REQUEST**

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Agency/Company: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**Type of Information (check as applies):**

- Agendas / Minutes: Meeting \_\_\_\_\_ Date: \_\_\_\_\_
- Aerial Photos: \_\_\_\_\_
- Commercial (If box marked, please complete Commercial Request form)
- Construction Drawings: \_\_\_\_\_
- Copies: \_\_\_\_\_
- Maps: \_\_\_\_\_
- Parcel/Permit: (APN or address) \_\_\_\_\_
- Recordings: \_\_\_\_\_
- Right-of-Way: (APN or Intersection) \_\_\_\_\_
  - Easement: \_\_\_\_\_
  - Abandonment: \_\_\_\_\_
- Staff Reports: Meeting \_\_\_\_\_ Date: \_\_\_\_\_
- Other: \_\_\_\_\_

Email?  YES  NO Email address: \_\_\_\_\_

Pick up?  YES  NO Mail?  YES  NO Fax? #: \_\_\_\_\_  YES  NO

Signature of requester: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR COUNTY USE ONLY**

Request received by: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Forwarded to: (check below) POC: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

- Admin  BS  CCAD  CS  ENG  ENV  FC  GIS  Grants  P & Z

Date(s) returned from above: \_\_\_\_\_

Cost of copies per sheet: PLUS cost to mail or fax

Size	Number	Type	Price	Total	Number	Type	Price	Total	Number	Price	Total
11 x 8.5	_____	B/W	@ \$0.25 = _____		_____	color	@ \$0.50 = _____		Engineering Digital Copier	_____ @ \$1.25 per linear ft = _____	
14 x 8.5	_____	B/W	@ \$0.50 = _____		_____	color	@ \$0.75 = _____		CD/DVD	_____ @ \$5.00 each = _____	
11 x 17	_____	B/W	@ \$0.75 = _____		_____	color	@ \$1.00 = _____		Research, per case basis, may be up to \$70.00 per hour = _____		
									GIS Color Maps -- price by size -- see fee schedule = _____		

Total Amount to be charged: \_\_\_\_\_ Total Paid: \_\_\_\_\_

Requester contacted by: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Date released (if different from above): \_\_\_\_\_ Comments: \_\_\_\_\_

Approved: (ENG) \_\_\_\_\_ Request Added to Dbase by: \_\_\_\_\_ Dbase No. \_\_\_\_\_